



Home of the Tualatin River National Wildlife Refuge

# Parks & Recreation Board MEETING NOTES APPROVED

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	09.12. 2011 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	David Scheirman
NOTES TAKEN BY	Denise Berkshire

## ATTENDEES

- Parks & Recreation Board**
- X David Scheirman, Chair
  - X David Bonfiglio, Vice Chair
  - X Brian Stecher
  - Thad Overturf
  - Frank Funk
  - X Marney Jett
  - X Lynn Snyder
  - X Mary Reid
  - X Lu Vanderburg

- Council Liaison**
- X Bill Butterfield, City Councilor

- City Staff**
- X Kristen Switzer, Community Services Director
  - X Denise Berkshire, Event & Volunteer Coordinator
  - X Julia Hajduk, Planning Department Manager

## MEETING NOTES

### 1. Call to Order/Roll Call (Scheirman)

- The meeting was officially called to order at 7:01pm.

### 2. Adjustments to the Agenda (Scheirman)

- No adjustments were made to the agenda.

### 3. Citizen Comment (Scheirman)

- Kevin Winters of 22443 SW Dewey Drive expressed that the size of a dog park is important to allow for plenty of dog and human space. He asked how the size of the proposed area compares to other dog parks. City staff explained the typical dog park size is 2 – 3 acres and the PGE property is similar to Tigard’s Summer Lake Dog Park. He requested the PRB please keep size in mind when planning Sherwood’s dog park. Winters concluded that he is pleased that the PRB is considering a dog park.
- Eileen Gillson of 23225 SW Orchard Heights belongs to a dog club and frequently visits dog parks. Her dog club found it helpful to have separate sections for large and small dogs. Not only does this separate the dogs, but it also helps with the people issues as well. Eileen has found when dogs are on leash they tend to be more protective. If there is size designation, it can help mitigate issues. Some dog parks also separate shy dogs rather than size.
- Greg Hanson of 23068 SW Williams Ave. thanked the PRB for considering a dog park for dog owners. Tualatin’s dog park has wood chips. Hanson feels that wood chips are a great ground cover because it reduces the amount of mud dogs bring home.

- Sandy Troyer of 20668 SW Lavender Ave. visited the proposed PGE property and is very appreciative that the PRB is considering a dog park. Her dog is shy and any noise will scare her dog, so they walk her at night. Troyer expressed that dog walking reduces her stress and also helps her be in nature. After she visited the PGE location, she feels it is not a place where she would like her children to play and her dogs are part of her family's recreation. With all due respect to those who have established the area for consideration, she does not feel this location is acceptable.
- There are nine existing parks in the community, and Troyer feels that having an off-leash area with fences would provide a place for dogs while allowing for lower costs with little improvements. The PGE area is too loud due to the power lines and the traffic. This location would not provide quality recreation time due to the noise. Troyer suggested the PRB consider fencing Stella Olsen's sloped back area providing two separate areas for both small and large dogs. It has adequate visibility to monitor use, and it is a location where families can enjoy community recreation. Another location that Troyer would like the PRB to consider is Pioneer Park. It has two acres with a cool woodland area that is being trashed by kids (litter, motorbikes, tree vandalism). She recommends fencing the woodland area to provide a nice area for dogs, and she thinks it is reasonable for dog users to step up and help maintain dog park areas. Troyer feels that either of these locations is much better than the barren land of the PGE land. She encourages the PRB to use what we already have, to provide quality recreation for families and dogs. Troyer also recommends signage to prohibit food and unsupervised children playing in the dog park. This would reduce the amount of dog and children incidents.
- Wanda McKenzie of 15060 Highpoint Dr. suggested using the area around the tennis courts at Snyder Park for a dog park. McKenzie visits Tualatin's Dog Park and takes pride in the park that she is using by picking up dog waste and garbage. Wilsonville has a huge park with great potential, but it is not being maintained. There is mud which is a problem because the dogs roll around in the mud. McKenzie feels that a smaller park for bigger dogs is fine. She would like to see multiple small dog parks rather than one large park and feels that would reduce financial costs.

#### **4. Approval of Minutes (Scheirman)**

- *Mary Reid motioned to approve the August 2011 minutes. Marney Jett seconded. All in favor; motion passed.*

#### **5. Update on PGE Property/Dog Park (Switzer/Hajduk)**

- Switzer handed out the Adams Avenue North Extension – Preferred Concept Plan (see record). The concept plan identifies a potential location for a dog park to offer compatible use under the power lines and addressed maintenance. Switzer and Hajduk met with PGE staff today, and PGE is suggesting relocating the dog park further south (closer to the transmission lines). Due to the fact that this location is directly under the power lines it reduces the chance that the land would be developed in the future. The location listed on the Adams Avenue North Extension- Preferred Concept Plan has the possibility of being developed or a developer could decide to use that area for parking, in which case a dog park would have to be re-located.
- If the City of Sherwood decides to pursue this location for a dog park, it would enter into a lease agreement with PGE. If PGE develops the location in the future, the dog park would need to be relocated. PGE will come back with a rough estimate for the lease amount. The Board discussed the need to have a timeline established in the lease and that liability and insurance will need to be considered.
- The group also discussed the land adjacent to Home Depot as an option.

- The PRB would like to review benefits and challenges to the location including; whether or not to make improvements on leased land vs. City owned land, and required road improvements to the PGE site.
- The PRB discussed that it would also be helpful to review size comparisons of dog parks and which are meeting specific needs.
- In conclusion, the following items are needed for consideration; funding sources, startup costs, maintenance and improvement costs, lease rate, and actual size of the dog park on the Adams Avenue concept plan.

#### **6. Follow Up on Woodhaven Park Visit From July Meeting (Scheirman)**

- The Board reviewed their July visit and discussed the need to prioritize amenities (e.g. sport court, covered picnic area, trail connecting the Woodhaven trail system etc.).
- Jett researched Clean Water Services wetland requirements to connect Woodhaven Park with the Woodhaven trail system through the wetland. She shared potential boardwalk locations, but without delineation a specific location cannot be determined.
- At the October meeting the Board will break into groups and review park amenities, solicit feedback and determine priorities. Board members should review the previous documentation. City staff and the public will be invited to participate.

#### **7. Tree Removal Request**

- Butterfield personally went through the City's new process for homeowner tree removal request. He felt the process is easy to go through.
- Switzer shared the *Park Tree Safety Issues 9 – 2011 Report* from Public Works (see record). During safety inspections, trees in Stella Olsen and Pioneer Park were identified as hazards and recommended for removal.
- *Mary Reid moved to approve the removal of the requested trees which are safety issues. Brian Stecher seconded. All in favor; motion passed.*
- Switzer shared the *Open Space-Water Quality Facility Tree and Brush Removal, Silt Removal, Water Quality Facility Repair Report* from Public Works (see record). The PRB discussed how each of these are maintenance issues, and that Public Works is doing a great job.
- *Mary Reid moved to approve the removal of the requested trees that impacted the water quality. Marney Jett seconded. All in favor; motion passed.*

#### **8. Updates & Reports**

##### *Public Works Monthly Report (Switzer)*

- There are no additional Public Works reports beyond the tree safety and water quality issues.

##### *Recreation Monthly Report (Switzer)*

- The month of August saw all youth soccer and youth football start practice for all grade levels.
- Tualatin Valley Youth Football in partnership with Sherwood Youth Football held a referee training at Sherwood High school on August 20<sup>th</sup>.
- On August 27<sup>th</sup> the Youth Soccer Club held their jamboree at the high school. This was an all-day event that included all age groups.
- Youth volleyball and Cheer will be in the gyms as you are reading this.
- League games for all youth sports will be starting on Sept 10<sup>th</sup>.

Respectfully Submitted  
 September 7, 2011  
 Lance Gilgan

# Field House

## Monthly Report August 2011

<u>August-11</u>	<u>Aug-11</u>		YTD	
<u>Usage</u>	<u>Count</u>	Est. <u>People Served</u>	<u>Count</u>	Est. <u>People Served</u>
Leagues	3	350	3	700
Rentals	85	2125	90	2325
Other (Classes) [1] Day Use	2	5	4	16
<b>Total Usage</b>		<b>2480</b>		<b>3041</b>

<b>FY 11-12</b>		
<u>Income</u>	<u>Aug-11</u>	<u>YTD</u>
Rentals	\$4,560.00	\$5,165.00
League fees (indoor)	\$6,325.00	\$6,905.00
Card fees (indoor)	\$130.00	\$190.00
Day Use	\$9.00	\$30.00
Merchandise		
Snacks	\$191.75	\$311.75
Classes		
<b>Total Income</b>	<b>\$11,215.75</b>	<b>\$12,601.75</b>

<b>FY 10-11</b>		
<u>Income</u>	<u>Aug-10</u>	<u>YTD</u>
Rentals	\$2,460.00	\$7,190.00
League fees (indoor)	\$1,468.00	\$8,413.00
Card fees (indoor)	\$230.00	\$480.00
Day Use	\$6.00	\$22.00
Merchandise		
Snacks	\$276.25	\$388.50
Classes	\$280.00	\$280.00
<b>Total Income</b>	<b>\$4,720.25</b>	<b>\$16,773.50</b>

*Tonquin Trail Update (Stecher)*

- The next Metro meeting is scheduled for September 20<sup>th</sup>.
- Switzer explained a letter has been put on file supporting the Cedar Creek Trail grant request. The primary focus will be from Stella Olsen to TRNWR with the obstacle being to crossing HWY 99. All of the Cedar Trail Feasibility Study segments are on the City's website.

**9. Council update (Butterfield)**

- The contractors from the Community Center RFP have been narrowed down to five.
- This evening City Council passed a resolution to purchase 5 acres west of Sherwood (near the YMCA) for addition to the Regional Urban Growth boundary.

**10. Other**

- Reid suggested that the PRB look at the four lots at Snyder Park for a dog park.

**11. Next Meeting/Adjourn**

- **Next meeting date:** The next meeting will be held on Monday, October 3, 2011 at 7:00 pm at City Hall
- Jett will not be at the October meeting.
- **Adjourned at 8:05 pm**