



Home of the Tualatin River National Wildlife Refuge

Parks & Recreation Board MEETING NOTES APPROVED

| | |
|----------------|-----------------------------------|
| MEETING TITLE | Sherwood Parks & Recreation Board |
| DATE & TIME | 03.05.12 7:00 PM |
| LOCATION | Sherwood City Hall—Community Room |
| FACILITATOR | David Scheirman |
| NOTES TAKEN BY | Kristen Switzer |

ATTENDEES

| | | | |
|-------------------------------------|-----------------------------|------------------------|--|
| Parks & Recreation Board | | Council Liaison | |
| X | David Scheirman, Chair | X | Bill Butterfield, City Councilor |
| X | David Bonfiglio, Vice Chair | | |
| X | Brian Stecher | | City Staff |
| X | Thad Overturf | X | Kristen Switzer, Community Services Director |
| -- | Frank Funk | | |
| X | Marney Jett | | |
| X | Lynn Snyder | | |
| -- | Mary Reid | | |
| X | Lu Vanderburg | | |

MEETING NOTES

1. **Call to Order/Roll Call (Scheirman)**
 - The meeting was officially called to order at 7:00 pm.
2. **Adjustments to the Agenda (Scheirman)**
 - No adjustments were made to the agenda.
3. **Citizen Comment (Scheirman)**
 - None.
4. **Approval of Minutes (Scheirman)**
 - Approval of the February 2012 minutes.
Brian Stecher motioned to approve the February 2012 minutes. Thad Overturf seconded. All in favor; motion passed.
5. **Reports**
 - **Park Maintenance Update (Switzer)**
 - Public Works has been doing some trenching at Woodhaven Park for a remote, automated irrigation system.
 - **Tonquin Trail Update (Stecher)**
 - Brian wasn't able to make the last meeting but understand things are going well.

- **Recreation Monthly Report (Switzer)**
 - **Active Rec happenings during the month of February 2012**
 - Youth basketball played 117 recreational games in the gyms during the month.
 - Youth basketball also played 46 classic gamers during the month.
 - Youth basketball is finishing up the first weekend in March.
 - Youth basketball will be running some spring programs March through June.
 - Youth Track, Softball, Baseball, Lacrosse and some spring Soccer are under way.

| Field House | | | | | |
|-------------------------------------|----------------------|-----------------------|---------------------|-----------------------|-----------------------|
| Monthly Report February 2012 | | | | | |
| <u>February-12</u> | <u>Feb-12</u> | | <u>YTD</u> | | <u>Feb-11</u> |
| | | | | | |
| <u>Usage</u> | | People | | People | People |
| | <u>Count</u> | <u>Served*</u> | <u>Count</u> | <u>Served*</u> | <u>Served*</u> |
| Leagues | 8 | 882 | 22 | 4003 | 585 |
| Rentals | 75 | 1950 | 625 | 13804 | 2886 |
| Other (Classes) | | | 1 | 5 | 17 |
| [1] Day Use | 13 | 110 | 68 | 481 | 147 |
| Total Usage | | 2942 | | 18293 | |
| | | | | | 3635 |
| | | | | | |
| <u>Income</u> | <u>Feb-12</u> | <u>YTD</u> | | | |
| Rentals | \$4,600 | \$32,333 | | | |
| League fees (indoor) | \$14,057 | \$59,995 | | | |
| Card fees (indoor) | \$719 | \$3,220 | | | |
| Day Use | \$218 | \$939 | | | |
| Merchandise | | | | | |
| Snacks | \$951 | \$3,918 | | | |
| Classes | | \$175 | | | |
| Total | \$20,545 | \$100,580 | | | |
| | | | | | |
| FY 10 11 | | | | | |
| <u>Rentals</u> | <u>Feb-11</u> | <u>YTD</u> | | | |
| League fees (indoor) | \$6,908 | \$38,828 | | | |
| Card fees (indoor) | \$8,027 | \$52,644 | | | |
| Day Use | \$309 | \$2,995 | | | |
| Merchandise | \$288 | \$1,219 | | | |
| Snacks | | | | | |
| Classes | \$732 | \$4,138 | | | |

| | | | | | |
|--------------|-----------------|------------------|--|--|--|
| Total Income | \$1,041 | \$2,336 | | | |
| | \$17,305 | \$102,160 | | | |

*Estimated number of people served based on all rentals have a different # of people. Along with each team will carry a different # of people on their roster.

6. Park/YMCA Bond (Stecher & Snyder)

- The survey is currently underway. Once the Trust for Public Lands has had an opportunity to review the results they will call a meeting with the committee to review findings.

7. Election of Chair/Vice-Chair (Scheirman)

- Nominations were opened for Chair and Vice Chair. David Scheirman was nominated as Chair. David Bonfiglio and Lynn Snyder were nominated as Vice Chair. Lynn respectfully declined. David Scheirman and David Bonfiglio accepted the nominations.
- *Brian Stecher motioned to approve the nomination of David Scheirman as Chair and David Bonfiglio as Vice Chair. Lynn Snyder seconded. All in favor, motion passed.*

8. 2012 Meeting Schedule (Switzer)

- The Board discussed moving meetings to every other month if no business needed to be conducted. It was decided that Kristen would email the Chair and Council Liaison two weeks prior to the meeting, and if there was no business to conduct, the meeting would be cancelled. Regardless, the Board will meet at least every other month.

9. Council Update (Butterfield)

- A contractor has been selected for the Community Center. At this point the project is over budget. We are currently working with the contractor to try and get the cost down closed to the original 2.3 million that was discussed.
- We are still working on some pump/filtration issues for the water feature at the Plaza.
- There has been issue with skateboarders at the Plaza and the City is working on addressing this issue.

10. Other

Next Meeting/Adjourn

- **Next meeting date:** Monday, May 7, 2012
- **Adjourned at 7:50 pm**