



Home of the Tualatin River National Wildlife Refuge

# Parks & Recreation Board MEETING NOTES

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	1.04.16 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Kristen Switzer
NOTES TAKEN BY	Kelsey Beilstein

## ATTENDEES

<b>Parks &amp; Recreation Board</b>		<b>Council Liaison</b>	
X	David Scheirman, Chair	X	Jennifer Kuiper, City Councilor
-	Mary Reid, Vice Chair		
-	Eric Evans		
X	Marney Jett	X	<b>City Staff</b> Kristen Switzer, Community Services Director
X	David Sorensen	X	Kelsey Beilstein, Administrative Assistant II
X	John Clifford	-	Michelle Miller, Senior Planner
-	Brian Amer	-	Craig Sheldon, Public Works Director
-	Eric Kneifel		
	VACANT		

## MEETING NOTES

1. Call to Order/Roll Call (Scheirman)
  - The meeting was officially called to order at 7:06 pm.
2. Adjustments to the Agenda (Scheirman)
  - None
3. Citizen Comment (Scheirman)
  - None
4. Approval of Minutes (Scheirman)
  - **Quorum was not met to approve minutes**
5. Cedar Creek Trail Update (Miller)
  - Switzer read e-mail update Miller:
    - Project 1 is continuing to move forward on the engineering design. We are working through the 99W crossing with ODOT, the SW Alexander Ln shared roadway segment and the environmental permitting issues through the creek corridor.
    - Project 2: Survey work will begin over the next month as we gather more information about the preferred alignment for this segment. We are working on a subcontract to get the brush clearing done.

- We passed the first round of the Nature in the Neighborhood Trails grant application process and were asked to submit a full grant application due early next month. The grant is for the signage throughout the trail and the grant request is for \$ 58,045. This will be a great opportunity to involve the Boy Scouts with the installation of the signage and interpretive signs.
- There is another opportunity for adding to the trail with a grant through the Metro Nature in the Neighborhood Grant that we are exploring as well. The Capital grant letter of interest will be due in April.
- We will not be meeting with the LTAC or TTAC until late March.
- A work session is scheduled with Council for January 19, 2016 to provide them with an update on the project.

- It was asked what the preferred alignment was. Previous meeting's minutes were reviewed.

#### 6. Dog Park Closure (Switzer)

- Switzer explained that the park will be closed for an undetermined amount of time and Public Works will be reseeding to help the grass get more established. Switzer added that the board might need to look at some options for the future of the Dog Park; grass, chips, half and half or winter closures
- It was asked if there is a different type of sod that could be put down. Switzer answered that Public Works looked in to different types on sod before the construction of the park, but will continue to research options.
- Switzer stated that there might be another dog park in the future; giving the option of having one with chips and the other with grass.

#### 7. Priorities of 2016 (Switzer)

- Switzer reviewed the Park Board Project Priority List 2015 with the board:

(numbers are estimates and for discussion purposes only)

Projects	Project Description	Estimated Cost	Status
Dog Park	includes water, chips, fence and gates, signage, waste station, drinking fountain	140,000	estimate
Woodhaven Park Phase 2 Construction	May include walking trail, Shelter, restrooms, 1/2 court basketball	??	Starting design process
Turf Middle School	Football field and 2 fields behind school- \$550,000-750,000 per field	2,000,000	No progress at this time
Acquire Land	Acquire Land for a Sports Complex (40 acres)	1,000,000	No progress at this time
YMCA Expansion	YMCA Expansion	2,500,000	No progress at this time
Stella Olsen Play Structure	Add footbridge for backstage access, terrace hillside	1,500,000	No progress at this time
Skate Park	Build Skate Park @ YMCA	180,000	No progress at this time
<b>In Process</b>			
Cedar Creek Trail	Cedar Creek Trail	500,000	Still getting IGAs Signed
Finish Woodhaven Park	Complete phase 2. May include walking trails, 1/2 court basketball, shelter, restrooms	1,500,000	Design-In Process
Stella Olsen Play Structure	Play structure- coming out of maintenance fund/not SDC	177,000	Est. Completion this Spring

- Switzer stated that the board will not have a lot of SDCs left over after Woodhaven Phase II

- It was asked about an outdoor pool at the YMCA. Switzer answered that the project would be a partnership with the City and the YMCA is actively looking for grants that would help with the cost.
- It was asked if there is plumbing in place for an outdoor pool at the YMCA. Switzer stated that there is.
- Councilor Kuiper stated that she will ask Renee for an update on the outdoor pool.
- Councilor Kuiper reported that Council will be having a retreat at the end of the month to talk about goals. One thing that has come up is a skate park. Joe Gall has talked about applying for a grant to help with the cost of the park. Councilor Kuiper asked if the board would like to see a destination skate park or a mix of skating elements throughout old town. It is stated that it would be nice to have a park close to downtown, but the City already has the land by the YMCA for the park.
- It was stated that the drainage and lighting issues at Edy Ridge should be considered.
- It was stated that the path at Snyder Park with sand bags should be considered.
- It was asked if the Sherwood West Project has planned parks. Jett confirmed that it has plans for multiple parks.
- It was decided that Woodhaven Phase II should be the number one priority and restrooms at Cannery Square should be number two priority.

## 8. Reports

- Parks Maintenance Update (Sheldon)  
None
- Recreation Monthly Report (Switzer for Gilgan)  
None

## 9. Council Update (Kuiper)

- Kuiper reported the following:
  - There has been a request to change the zoning near the intersection of Elwert and Edy to medium density residential.
  - It will be going to Council to repeal the marijuana tax that was put in place because legislation has come out to tax up to 3% on marijuana. It will then go to voters whether or not to allow marijuana and then whether or not to tax the marijuana.
- It is asked about the regulations on the locations of marijuana shops. Councilor Kuiper states that they must be 1,000 feet from schools and parks; there is a map on the City's website.

## 10. Other

- None

## 11. Next meeting/adjourn

- Next meeting will be held on February 1, 2016.

## 12. Adjourned at 7:39 pm