



Home of the Tualatin River National Wildlife Refuge

Parks & Recreation Board MEETING NOTES APPROVED

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	08.03.15 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Kristen Switzer
NOTES TAKEN BY	Tammy Steffens

ATTENDEES

- Parks & Recreation Board**
- David Scheirman, Chair
 - Mary Reid, Vice Chair
 - X Eric Evans
 - X Marney Jett
 - X James Forsyth
 - X David Sorensen
 - John Clifford
 - Brian Amer
 - X Eric Kneifel

- Council Liaison**
- Jennifer Kuiper, City Councilor

- City Staff**
- X Kristen Switzer, Community Services Director
 - X Tammy Steffens, Volunteer Coordinator
 - X Michelle Miller, Senior Planner

MEETING NOTES

1. Call to Order/Roll Call (Switzer)
 - The meeting was officially called to order at 7:05 pm.
2. Adjustments to the Agenda (Switzer)
 - None.
3. Citizen Comment (Switzer)
 - Dick Messenger from Bark Buster Home Dog Training of Sherwood asked the Board about advertising/marketing opportunities at the Dog Park. Switzer explained that a Community Bulletin Board would be the appropriate place for that and there was currently not a plan to put one up but it was a possibility for the future.
4. Approval of Minutes (Switzer)
 - *Jett motioned to approve the July 6, 2015 minutes. Seconded by Sorensen. All in favor; motion passed.*
5. Cedar Creek Trail Update (Miller)
 - Miller presented Power Point Presentation to the Board (see Exhibit A).

6. Woodhaven Park-Phase 2 Update (Switzer)

- Switzer reported that the plan is still in review.

7. Dog Park Update (Switzer)

- Switzer handed out a suggested draft of Dog Park Rules. Kneifel suggested that we include that Snyder Park rules are also in affect within the Dog Park.

8. Reports

- Recreation Monthly Report (Switzer)
 - July Recreation Report will be submitted at the next regular meeting
- Sherwood West Concept Plan Committee Report (Jett)
 - Jett reported that there was a Community Advisory Committee (CAC) meeting on July 30. She was unable to attend but stated that the focus was on the current online survey with three alternate plans and what the community liked and disliked about each one. The survey has been extended to August 10, 2015 in hopes of getting as much community feedback as possible.

9. Council Update (Kuiper)

- No report this month.

10. Other

- none

11. Next meeting/adjourn

- Next meeting will be held on September 14, 2015. Switzer will arrange for the Board to take a field trip to the Cedar Creek Trail.

Adjourned at 8:02 pm