



# Sherwood Cultural Arts Commission MEETING NOTES APPROVED

|                |                                   |
|----------------|-----------------------------------|
| MEETING TITLE  | Sherwood Cultural Arts Commission |
| DATE & TIME    | 05.02.2013 6:30PM                 |
| LOCATION       | Sherwood City Hall—Community Room |
| FACILITATOR    | James Boscole                     |
| NOTES TAKEN BY | Jennifer Ortiz                    |

## ATTENDEES

| <b>Cultural Arts Commission</b> |                             | <b>Council Liaison</b> |  |
|---------------------------------|-----------------------------|------------------------|--|
| --                              | Alyse Vordermark, Chair     | X                      | Robyn Folsom, City Councilor                     |
| --                              | Judy Silverforb, Vice Chair |                        |  |
| X                               | James Boscole               | <b>City Staff</b>      |  |
| X                               | Kaelie Nielsen              | X                      | Kristen Switzer, Community Services Director     |
| X                               | Anna Lee                    | X                      | Jennifer Ortiz, Events and Volunteer Coordinator |
| X                               | Amanda Stanaway             |                        |  |

## MEETING NOTES

1. Call to Order/Roll Call (Boscole)
  - The meeting was officially called to order at 6:35 PM.
2. Introduction of new members (Switzer)
  - Switzer introduced the new members of the board, Anna Lee and Amanda Stanaway, since Boscole was not present at the last meeting.
3. Adjustments to the agenda (Boscole)
  - None
4. Approval of April minutes (Boscole)
  - *Lee motioned to approve the April 2013 minutes. Stanaway seconded. All in favor; motion passed.*
5. Community Center Update (Switzer)
  - Switzer shared the floor plan of the new Cultural Arts Center (See Exhibit A). The plans will go before the URA Board on Tuesday, May 7. Switzer expects to have sketches of the exterior within the next two weeks. She shared that the new floor plan now includes two classroom spaces and an expanded lobby area.
6. Public Art Program (Switzer)
  - Switzer shared that there is an individual who is interested in doing a piece of public art for the new Cultural Arts Center. This individual would like the City's

backing so that he can apply for a grant to finish the piece. If that is the case, should the City open the opportunity up to others? She stated that she would like the committee to start thinking about how to develop the Public Art Program. Vordermark and Nielsen visited with the Lake Oswego Arts Council a few weeks ago. Nielsen shared that Lake Oswego's program receives 1.5% from all building projects. This is designated directly to public art. They use 1% for acquisition and install and .5% is set aside for maintenance. Lee asked if there is any money set aside in the Community Center budget for art. Switzer shared that there is no money for art. When the City Hall building was built, they had a certain amount that was designated to art. They were hoping to do the same with the Community Center, but the budget for the project is tight. Folsom mentioned that there might be grants that could help with art for the building. There is just no one to write them. Switzer mentioned that she has been contacted by an organization called PARC. They could help with the grant writing. It would cost around \$24,000 though. The SCAC could make a recommendation to the URA board to bring PARC on to help with grant writing. It could easily pay for itself. Switzer also shared that Bonamici's assistant will be looking for federal money for the project also. Boscole would like to see pedestals installed around town where public art can be rotated, not just at the Community Center. Switzer would like the committee to start considering how to create policies and a process for this program.

#### 7. Resource Guide (Switzer)

- Switzer introduced the City's intern, Andreen Morris. She has been putting together the Resource Guide introduced at the last SCAC meeting. Morris explained that the guide will be accessible through the City's website. Organizations will have to have a current business license, and there will be an approval process for posts. It will cost the City \$20 per month for the software. Morris gave a brief demonstration of how the guide works.

#### 8. Pix on the Plaza (Switzer)

- Switzer shared that Pix on the Plaza will be held at Cannery Square Plaza again this year. Last year the City partnered with Sherwood Main Street for this event. Sherwood Main Street may not be involved this year though. Switzer will update the committee on the partnership as things progress.

#### 9. Missoula Children's Theater Update (Switzer)

- Switzer shared that the City is partnering with the SFA on this program again this year. Registration opens Monday. Switzer mentioned that home stays still need to be secured.

#### 10. Council update (Folsom)

- Folsom shared that the budget was approved by the Budget Committee as proposed.

#### 11. Next meeting/adjourned

- The next meeting will be held on Thurs., June 6, 2013 at 6:30 pm at City Hall.

**Adjourned at 7:56 pm.**