



SHERWOOD CITY COUNCIL MINUTES
22560 SW Pine St., Sherwood, Or
March 1, 2011

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 6:03pm
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and David Luman.
3. **STAFF AND LEGAL COUNSEL PRESENT:** City Manager Jim Patterson, HR Manager Anna Lee, Finance Director Craig Gibbons and City Recorder Sylvia Murphy.
4. **TOPIC DISCUSSED:** Labor Negotiator Consultations regarding Labor Agreements, pursuant to ORS 192.660 (2)(d).
5. **ADJOURNED:** Mayor Mays adjourned the Executive Session at 6:55pm and convened to the regular Council Session.

REGULAR COUNCIL MEETING

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 7:05pm.
2. **PLEDGE OF ALLEGIANCE AND ROLL CALL:**
3. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and David Luman.
4. **STAFF PRESENT:** Community Development Director Tom Pessemier, Police Captain Jim Reed, Finance Director Craig Gibbons, Planning Manager Julia Hajduk, Assistant Planner Zoe Monahan and City Recorder Sylvia Murphy.

Mayor Mays addressed the Consent Agenda and asked for a motion.

5. CONSENT AGENDA

- A. **Approval of February 15, 2011 City Council Minutes**
- B. **Approval of February 21, 2011 City Council Minutes**
- C. **Resolution 2011-015 Expressing support for and authorizing staff to apply for Transportation Growth Management Grants to serve the Sherwood community**

MOTION: FROM COUNCIL PRESIDENT DAVE GRANT TO APPROVE THE CONSENT AGENDA, SECONDED BY COUNCILOR LINDA HENDERSON, ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

6. NEW BUSINESS

A. Resolution 2011-016 To Ratify the Contract Agreement between the City of Sherwood and the American Federation Of State, County and Municipal Employees (AFSCME); and to authorize the City Manager to sign the successor Collective Bargaining Agreement between the City Of Sherwood and the American Federation Of State, County And Municipal Employees (AFSCME) (Anna Lee, HR Manager)

Councilor Luman recused himself from participating in Council's consideration of Resolution 2011-016 as his wife is directly affected by this agreement. Mr. Luman sat in the audience.

Anna Lee Human Resource Manager came forward and explained the resolution and stated the agreement was for a 3 year term.

Mayor Mays stated the Council appreciates the hard work of the represented employees and the approach taken to renew the agreement as well as the efforts of Anna Lee to move the agreement forward in a positive manner.

Mayor Mays said he believes it's a great agreement and suggested the term be for 1 year because things are changing and continue to change and to ensure we are do the best for the community and our employees. Mayor Mays stated the change to the term would be his only suggested change.

No other Council comments were made and the following motion was received.

MOTION: FROM COUNCILOR BILL BUTTERFIELD TO AMEND RESOLUTION 2011-016 AND MODIFY THE AGREEMENT FROM A 3 YEAR TERM TO A 1 YEAR TERM, SECONDED BY COUNCIL PRESIDENT DAVE GRANT. MOTION PASSED 6:0 (COUNCILOR DAVID LUMAN DID NOT PARTICIPATE IN THE VOTE).

Mayor Mays asked for a motion on the amended resolution.

MOTION: FROM COUNCILOR LINDA HENDERSON TO ADOPT AMENDED RESOLUTION 2011-016, SECONDED BY COUNCILOR BILL BUTTERFIELD. MOTION PASSED 6:0 (COUNCILOR DAVID LUMAN DID NOT PARTICIPATE IN THE VOTE).

Mayor Mays addressed the next agenda item and Councilor Luman regained his seat.

B. Resolution 2011-017, a Resolution authorizing the City Manager to enter into a contract with Portland and Western Railroad for the reconstruction of the SW Oregon Street railroad crossing (Bob Galati, City Engineer)

City Engineer Bob Galati came forward and explained the resolution and stated it authorizes the City Manager to enter into a contract with Portland Western Railroad for the construction of the SW Oregon/Railroad crossing and said this is separate from the work with Adams Ave. South and

Portland Western Railroad would be doing the work through their contractors and the City would pay them back.

Mayor Mays asked for Council questions.

Councilor Luman stated he noticed in the budgeted contingency amount indicated by staff a 15% contingency and a contingency amount on page 51 of their (the contractor's) estimate and said it has an additional 10% contingency. Bob replied this is because they are giving us the estimate and we are not generating it and it's a matter of staffs comfort level with the cost of the project. Bob said the consultant also provided an estimate and staff considered the two estimates and come up with a contingency amount.

Councilor Luman asked if the bidders know where the target amount is and do they bid to that target. Bob replied the bidders will go through the Portland Western Rail and contracting with them and said it's a very select group and they would have a good idea of what the cost will be.

With no other Council questions, Mayor Mays asked for a motion.

MOTION: FROM COUNCIL PRESIDENT DAVE GRANT TO APPROVE RESOLUTION 2011-017, SECONDED BY COUNCILOR DAVID LUMAN. ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

7. CITIZEN COMMENTS

Neil Shannon 23997 SW Redfern Drive, Sherwood came forward and stated he had an opportunity to watch the recording of the previous Council meeting and the comments made by Lori Randel regarding the construction in her area. Mr. Shannon stated he received notification from the State regarding Sherwood's plans for the Cedar Creek Sewer Extension. Mr. Shannon stated he foresees a lot of construction with this project and empathizes with Ms. Randel's concerns. Mr. Shannon stated he spoke with City Engineer Bob Galati and Bob has ensured Mr. Shannon that he would be speaking with the contractors regarding his concerns for parking, access to mailboxes etc., which Mr. Shannon appreciates. Mr. Shannon commented regarding the wetland in this area and said it's a jewel and asked with the excavations near Cedar Creek he wondered if there would be an opportunity to consider a pedestrian trail between Sunset and Cobbler Court. Mr. Shannon stated in speaking with Mr. Galati the trail is not in the current TSP and the Parks Board has not addressed it. Mr. Shannon stated he would be speaking to the Parks Board regarding consideration of a trail in this area. Mr. Shannon stated he spoke with Raindrops to Refuge and said they thought a trail would be a good idea. Mr. Shannon stated he appreciates the concerns staff will share with the contractors regarding construction and information shared with the citizens.

Mayor Mays thanked Mr. Shannon.

Omar N. Gadi 17618 SW Galewood Dr. Sherwood came forward and stated he is a former Sherwood high school student and had attended previous Council meetings. Omar stated he spoke with Councilor Henderson regarding replacement of the sinks in the restrooms at Snyder Park. Omar commented he has all the information to write a proposal for a grant writing project. Discussion occurred regarding the need to replace the sinks not due to maintenance issues but due to functionality. Omar commented regarding a letter he received from the Transportation Security Administration regarding work he has done on security devices and features at airports. Omar stated he would like to interview members of the Sherwood Police Department regarding questions he has and to understand security needs.

Mayor Mays addressed the next agenda item.

8. CITY MANAGER REPORT

City Manager Patterson provided Council with an update on an Emergency Management Tabletop Exercise the City conducted on February 22nd and explained the scope and purpose of the exercise.

Mr. Patterson informed Council that the Sherwood Police Department held their annual Awards function and recognized several police department officers and staff members for their service.

Mr. Patterson informed the Council he and Mayor Mays participated as judges in the Mr. Bowmen Pageant at the Sherwood High School. Mr. Patterson stated the event raised over \$21,000 for Doernbecher's Children Hospital and in the 4 years of holding the event, it has raised over \$50,000.

Mayor Mays addressed the next agenda item.

9. COUNCIL ANNOUNCEMENTS

Mayor Mays reported he attended a League of Oregon Cities Board Meeting last week and stated the Board received a presentation from the American Red Cross and the threat of earthquakes in Oregon and commended staff for doing tabletop emergency management exercises in preparation of events that would impact Sherwood.

Councilor Luman stated he attended the Planning Commission meeting on the 22nd and recapped the discussion of that meeting and stated they passed PA 11-01, which is Phase II of their Code simplification efforts and said information would be coming before the Council for consideration on home business, residential variances, heights of amateur radio and wind powered structures and the framework for keeping chickens in the City.

Mr. Luman stated he attended a YMCA Board meeting on the 17th and they discussed funding and allocations and discussed conducting a poll of the citizens regarding programming should an extension of the YMCA facility be offered to the public.

Councilor Butterfield stated a goal of his as a new Councilor was to get around and meet the City employees and with the assistance of City Manager Patterson he was able to meet staff at City Hall, Public Works and the Library. Mr. Butterfield stated the City has great staff and he was amazed at the amount of work performed by the limited number of staff. Mr. Butterfield stated he will continue with his goal and meet the staff at the police department. Mr. Butterfield thanked City staff for their work.

Councilor Henderson reminded of an event scheduled for March 18th, the Travis Brass Band from the US Air Force Band of the Golden West out of Travis Air Force Base. Ms. Henderson stated the event is a free concert held at 7 pm at the Sherwood High School PAC and they will be offering a master class with the middle school and high school players the afternoon of the 18th and have opened this up to other high school brass players. Ms. Henderson stated the event is brought to Sherwood by the Sherwood Foundation for the Arts, the Sherwood School District and the City of Sherwood and thanked City Manager Patterson for his assistance. Ms. Henderson stated the High School Jazz Band will be joining the Brass Band on stage.

Councilor Folsom reminded the community of a meeting this coming Thursday, March 3 at 7pm in the Sherwood Community Room regarding the Community Center and encouraged the public's attendance to be able to receive input on the Community Center and Business Plan produced by PARC.

Councilor Luman stated Mr. Neil Shannon provided a great slide show at the Planning Commission meeting and said it's a great view of the area under consideration.

With no other business to conduct, Mayor Mays adjourned the Council meeting at 7:50 pm and convened to a work session.

WORK SESSION

1. **CALL TO ORDER:** Mayor Mays called the Work Session to order at 7:55pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and David Luman.
3. **STAFF PRESENT:** City Manager Jim Patterson, Finance Director Craig Gibons, Public Works Director Craig Sheldon, Economic Development Manager Tom Nelson, Police Chief Jeff Groth, HR Manager Anna Lee, Community Services Director Kristen Switzer and City Recorder Sylvia Murphy.
4. **OTHERS PRESENT:** Consultant Ray Bartlett with Economic and Financial Analysis and Ray Pitz with the Sherwood Gazette.
5. **TOPIC DISCUSSED:**
 - A. **Water Project Financing:** Mr. Bartlett and Craig Gibons provided Council with information on financing the Water Project and distributed documents (see record, Exhibits A, B, C & D) and explained the information.

(City Recorder note: Councilor Butterfield left the meeting, time not noted.)
 - B. **Cannery Plaza Art:** Economic Development Manager Tom Nelson provided Council with information on the Plaza (see record, Exhibit E) and Council discussed elements of the design including the grass feature and brick plaza.
 - C. **Community Center Business Plan:** Council discussed the Center and revenue generated from rental space.
6. **ADJOURNED:** Mayor Mays adjourned the Work Session at 9:15pm

Submitted by:


Sylvia Murphy, CMC, City Recorder


Keith S. Mays, Mayor