



MINUTES OF CITY OF SHERWOOD AND TUALATIN VALLEY FIRE AND RESCUE JOINT MEETING ON TUESDAY, JUNE 28, 2011, AT TUALATIN VALLEY FIRE AND RESCUE COMMAND AND BUSINESS OPERATIONS CENTER, LOCATED AT 11945 S.W. 70TH AVENUE, TIGARD, OREGON

WELCOME AND INTRODUCTIONS

The meeting was called to order at 6:08 p.m.

City of Sherwood Mayor Keith Mays, Bill Butterfield, Krisanna Clark, Mark Daniel, Dave Grant, Linda Henderson, Tom Nelson, Jim Patterson, Tom Pessemier, Craig Sheldon

Tualatin Valley Fire & Rescue: President Robert Wyffels, Clark Balfour, Brian Clopton, Gordon Hovies, Randy Lauer, Chief Mike Duyck, Sherri Camarillo, Norvin Collins, Jim Davis, Karen Eubanks, Steve Forster, Debra Guzman, Rocky Hanes, Mark Havener, Rich Hoffmann, Alec Jensen, Jeff Jones, Ray Mooney, Dustin Morrow, Brian Sherrard, Mark Stevens, Lysa Vattimo – TVF&R; Bob Blackmore – Attorney

President Robert Wyffels and Chief Mike Duyck thanked Sherwood city and said they appreciate the partnership between the two agencies.

SAFER COMMUNITIES

Chief Mike Duyck reported the District's core mission is to protect our communities from hazards that threaten individuals, families, homes, and businesses. This means not only responding quickly and effectively to emergencies when they happen, but preventing and reducing the effects of a fire or medical emergency in the first place. He said this concept is not new to TVF&R, and for many years, the District has been committed to creating safer communities through public education, mass media, school visits, and landlord programs. More emphasis is being placed on the "prevention and preparedness" side of business.

Chief Duyck said one of the ways the District is doing this, is the Community Risk Reduction Program. All 21 TVF&R fire stations will soon have access to detailed incident data and community demographics so crews can better identify risks specific to their community and create programs that help minimize life and property loss.

Another way the District is working on creating safer communities is through strategic partnerships.

SAFER COMMUNITIES(cont)

These partnerships include AEDs carried by law enforcement, sharing of motor vehicle crash data and Neighborhood Watch.

Mayor Mays said on behalf of the Sherwood city council, he congratulates TVF&R for being a national leader in how the District protects its citizens. The city is appreciative of the District. It is good to think outside the box, be brave, and try new initiatives.

INFRASTRUCTURE UPDATES

Public Works Director Craig Sheldon reported in 2008 the City of Sherwood built a 4.0 million gallon reservoir to provide storage to meet peak demand and for emergency situations. The reservoir provides the city with 9.5 million gallons of storage. All standards have been met.

In 2008, the City entered into an intergovernmental cooperative agreement that allocated 20.0 mgd to the City of Sherwood through the Willamette River Water Coalition.

In June 2009, the City entered into a contract to install 18,000 linear feet of transmission pipeline between Sherwood and Wilsonville.

The City has 721 fire hydrants that have been maintained in the last two years. Hydrant flows are up-to-date. The City also has an emergency response plan that includes their water system. Maintenance to the Kruger reservoir and a seismic upgrade to the Sunset reservoir are currently in process. The City purchases its water from Tualatin Valley Water District.

Community Development Director Tom Pessemier reported the City improved the Washington Street Bridge to have better access to the Woodhaven Community. The City is currently looking for funding to improve the Cedar Creek Greenway Trail system. Several street improvements are currently in progress including the I-5 to 99W Connector Project between Tualatin and Sherwood. Completion is scheduled for the end of 2011.

URBAN RENEWAL

Economic Development Manager Tom Nelson reported urban renewal has supported the City's efforts to eliminate blight in Sherwood. Improvements to public safety will transpire over the next two years. Several changes can be expected.

URBAN RENEWAL(cont)

The Sherwood Cannery Square Plaza project is also under way. The Plaza will consist of retail, commercial and residential tenants. Once completed, the City will begin work on a community center.

EMERGENCY MANAGEMENT
UPDATE

Deputy Chief Dustin Morrow reported the District continues to participate with the Office of Consolidated Emergency Management (OCEM) for Washington County and is committed to the development and maintenance of a county-wide integrated system to prepare for, respond to, recover from, and mitigate against disasters. OCEM is comprised of Beaverton, Tigard, Hillsboro, Washington County, and TVF&R. The OCEM team has just finished a lengthy process to coordinate priorities for FY 2011-2012. They are as follows:

- Develop or update comprehensive response plans for animals in disaster, debris management, and urban search and rescue.
- Design and conduct a countywide earthquake exercise.
- Coordinate implementation of recommendations from the Washington County Incident Management Enhancement Task Force.
- Manage and coordinate development of countywide procedures for conducting critical facility windshield surveys.
- Guide and coordinate implementation of recommendations from contracted study of countywide Citizen Corps Program management.

Chief Morrow said the District appreciates that the City of Sherwood has embraced emergency management, and thanked them for their participation.

DEPLOYMENT

Assistant Chief Mark Havener reported the District appreciates the outreach the City of Sherwood has shown to TVF&R crews. The positive interaction between communities is what ties the agencies together.

DEPLOYMENT(cont)

TVF&R looks at improving efficiencies from a system approach. Examples of this are the demographic studies used to determine the best location for placement of fire stations. Also, the impact of using the FJ cruisers and looking for new opportunities to improve efficiencies is something staff continually looks at.

OTHER ITEMS NOT ON THE
AGENDA

City Manager Jim Patterson thanked TVF&R for the invitation to meet this evening. He complimented staff, and said he has the highest respect for TVF&R and for Chief Duyck. The transition of Chief Johnson's retirement has been seamless. Mr. Patterson said Chief Duyck has graciously accepted the position of Chair for the Washington County Managers meeting.

President Wyffels thanked the City of Sherwood for helping in the success of the District, and the strong partnership that has developed between the two agencies.

ADJOURN

The meeting was adjourned at 7:00 p.m.

Approved this 26 day of July, 2011.


Secretary/Treasurer

Minutes recorded by Sherri D. Camarillo