



Home of the Tualatin River National Wildlife Refuge

CITY COUNCIL MEETING PACKET

FOR

Tuesday, November 1, 2011

**Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon**

6:30pm City Council Work Session

7:00pm Regular City Council Meeting

**URA Board of Directors Meeting
(Following the City Council meeting)**



CITY COUNCIL WORK SESSION 6:30PM

REGULAR CITY COUNCIL MEETING

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT:
 - A. Approval of October 18, 2011 City Council Minutes
5. PRESENTATIONS
 - A. Eagle Scout Recognition-Tentative
6. CITIZEN COMMENTS
7. NEW BUSINESS
 - A. Resolution 2011-089 Adopting the Capital Improvement Project Plan for fiscal year 2012 (Craig Gibons, Finance Director)
 - B. Resolution 2011-090 Approving an amendment to the Intergovernmental Agreement for the provisions of support services between the City of Sherwood and the Sherwood Urban Renewal Agency (Tom Nelson, Economic Development Manager)
8. PUBLIC HEARING
 - A. Ordinance 2011-013 Amending Section 15.04.150 of the Sherwood Municipal Code adopting the 2011 Oregon Residential Specialty Code (Scott McKie, Building Official)
9. CITY MANAGER REPORT

AGENDA

**SHERWOOD CITY COUNCIL
November 1, 2011**

6:30pm City Council Work Session

7:00pm Regular City Council Meeting

**URA Board Meeting
(Following the City Council Meeting)**

**Sherwood City Hall
22560 Pine Street
Sherwood, OR 97140**

10. COUNCIL ANNOUNCEMENTS

11. ADJOURN TO URA BOARD MEETING

How to Find Out What's on the Council Schedule:

City Council meeting materials and agenda are posted to the City web page at www.sherwoodoregon.gov, by the Friday prior to a Council meeting. Council agendas are also posted at the Sherwood Library/City Hall, the YMCA, the Senior Center, and the City's bulletin board at Albertson's. Council meeting materials are available to the public at the Library.

To Schedule a Presentation before Council:

If you would like to appear before Council, please submit your name, phone number, the subject of your presentation and the date you wish to appear to the City Recorder Sylvia Murphy by calling 503-625-4246 or by e-mail to: citycouncil@sherwoodoregon.gov



SHERWOOD CITY COUNCIL MINUTES
22560 SW Pine St., Sherwood, Or
October 18, 2011

CITY COUNCIL WORK SESSION

1. **CALL TO ORDER:** Council President Grant called the meeting to order at 6:35 pm.
2. **COUNCIL PRESENT:** Council President Dave Grant, Councilors Linda Henderson, Robyn Folsom, Bill Butterfield and Krisanna Clark. Mayor Keith Mays and Councilor Matt Langer arrived at 6:37 pm.
3. **STAFF PRESENT:** City Manager Pro Tem Tom Pessemier, Economic Development Manager Tom Nelson, Police Chief Jeff Groth, Finance Director Craig Gibbons, Community Services Director Kristen Switzer, Planning Manager Julia Hajduk, Planning Associate Michelle Miller, Administrative Assistant Kirsten Allen and City Recorder Sylvia Murphy.
4. **OTHERS PRESENT:** Jane Hart Metro Senior Regional Planner for the Sustainability Center and Project Manager for the Tonquin Trail Master Plan Project Steering Committee and Brian Stecher, Steering Committee member.
5. **TOPICS DISCUSSED:**
 - A. **Tonquin Trail:** Jane Hart, Metro Project Manager for the Tonquin Trail gave a power point presentation (See Record, Exhibit A). Ms. Hart recapped the development of the trail concept stating that some of the trail has already been built, that the trail design will be done after presentations have been made in other jurisdictions, and the final master plan will be approved by elected officials from those jurisdictions. Discussion followed.
6. **ADJOURN:** Mayor Mays adjourned the City Council Work Session at 7:02 pm and convened to the regular Council session and stated the Council would continue with the work session after the regular session.

REGULAR CITY COUNCIL MEETING

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 7:15 pm.
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and Krisanna Clark.

- 5. STAFF AND LEGAL COUNSEL PRESENT:** City Manager Pro Tem Tom Pessemier, Finance Director Craig Gibbons, Planning Manager Julia Hajduk, Planning Associate Michelle Miller, Economic Development Manager Tom Nelson, Police Captain Mark Daniel, Administrative Assistant Kirsten Allen and City Recorder Sylvia Murphy. City Attorney Paul Elsner.

Mayor Mays addressed the Consent Agenda and asked for a motion.

6. CONSENT AGENDA

A. Approval of October 4, 2011 City Council Minutes

B. Resolution 2011-087 Reappointing Joe Turner as the City of Sherwood Hearings officer

MOTION: FROM COUNCILOR LINDA HENDERSON TO APPROVE THE CONSENT AGENDA, SECONDED BY COUNCILOR ROBYN FOLSOM. ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

7. PRESENTATIONS

A. Introduction of City of Sherwood Police K-9 Team, Officer Corey Jentzsch and Azi

Captain Mark Daniel gave a power point presentation (See record, Exhibit B) on the K-9 Unit at the Sherwood Police Department with Azi, a 3 year old German Shepard from Czechoslovakia, and his handler Officer Corey Jentzsch. Captain Daniel provided information on the K9 Team, their training, experience and certifications. Captain Daniel explained the services the team will provide for Sherwood, with tracking suspects, searching open areas, conducting article searches, protecting the officers, apprehending fleeing suspects and deterring crime. Captain Daniel informed the Council and the public of basic rules that pertain to K9 units; the public should keep away from K9 cars, when the K9 is working stay away from the area and reminded that Police K9's are not pets, and stated the public should not approach with the intent of petting.

Councilor Krisanna Clark asked how long a police dog lives. Captain Daniel stated the average life span was 10-12 years and that his last dog was retired at 11 years.

Councilor Bill Butterfield asked if Azi would be trained to search for narcotics. Captain Daniel answered that Azi is only trained to find suspects at this time.

Councilor Robyn Folsom asked if Azi would be trained to understand English instead of Czechoslovakian. Captain Daniel responded that it was easier for the dog to remain trained in Czechoslovakian and stated most suspects do not know the language.

Council President Grant asked what how much Azi cost. Captain Daniel stated \$9600.

Mayor Mays asked Captain Daniel to explain where the funds to purchase Azi came from. Captain Daniel stated funds were acquired through a donation to the Sherwood Police Department, stating that Azi will be a tremendous asset for the protection of the community.

Mayor Mays addressed the next agenda item.

8. CITIZEN COMMENTS

Josephine Claus 22211 SW Pacific Hwy, Sherwood and Kayla Mitchell came forward and described a school project for Health class to address a drug concern in Sherwood regarding marijuana. Ms. Claus and Ms. Mitchell explained what marijuana is, the effects on the brain, motor control, learning and memory. Ms. Claus and Ms. Mitchell informed the Council they have displayed antidrug posters around town and language on a billboard owned by the Claus' on Pacific Hwy which reaches roughly 2,500 viewers per day. Ms. Claus stated that they would have liked to put posters in the corner monuments in old town, but were told it was against policy and asked Council to consider changing those policies. Mayor Mays commented that it was a great project and it was a good suggestion about the monument policy.

Kurt Kristensen 22520 SW Fair Oaks Court, Sherwood came forward and stated he reads the Sherwood Archer and Gazette and was surprised to read in October the proposed changes to the City Charter and stated it would have been sensible for the Council to publicly notice the changes or for the City Manager to mention it in the newsletter or have mention of it in the Gazette to allow for public participation. Mr. Kristensen stated this didn't occur and the Council worked on the Charter amendments and it was noted in the Gazette the changes were housekeeping and best practices and stated he disagrees with this. Mr. Kristensen commented regarding Willamette Water and increases in water rates by 154% and provided comments regarding the City's population increase since 2005. He stated he was concerned with the casting vote of the Council to move forward with the Charter changes as it was a tie vote and the Mayor casting the deciding vote to move forward with the ballot measure. Mr. Kristensen commented regarding the results of the 2005 election and stated it required a double majority and not a single majority and commented on how the Council will react if this measure doesn't pass as we are a long way into the system. He stated we need to think about opening up the process. *City Recorder Note: Mr. Kristensen provided documents for the Council, (See record).*

Mayor Mays thanked Mr. Kristensen and asked to receive additional citizen comments.

Zana Mays, 21724 SW Wheat Place, Sherwood came forward and stated she was wondering if the Council had considered a horse patrol in the City and stated she believes it would be good for kids and the community. Ms. Mays commented on the looks of the new portion of Adams Avenue and the roundabout and stated she appreciated the planning that went into this project and asked Council if they would consider opening the new road in one phase rather than two. Ms. Mays' stated she is on the Board of the Homeowner's Association and they are concerned with people cutting through here and speeding down past Langer Park.

Mayor Mays asked City Manager Pro Tem Tom Pessemier when the road would be opened and if the plan was to open in one or two phases. Tom stated as far as he knew, the entire road would be open mid-November from Tualatin Sherwood Road to Oregon Street, he stated this was done more for convenience purpose for the neighborhood and said staff would look into it with the concerns expressed by the Homeowner's Association. Tom further explained the plan at present time.

Mayor Mays addressed the next agenda item.

9. NEW BUSINESS

A. Resolution 2011-088 modifying resolution 2009-017 to establish a repayment schedule for an Interfund Loan from the General Fund to the Telecommunications Fund

Finance Director Craig Gibbons explained the resolution that was related to actions taken in 2009 transferring \$950,000 through the supplemental budget process from the General Fund to the Telecom Fund to eliminate a negative fund balance in the Telecom. Craig explained that the resolution stated it was a transfer and said this was an inadequate description as it was a transfer but was also a de-facto inter-fund loan. Craig stated that in looking at the statutes of inter-fund loans there are two types; capital loans which can have a payback period of 10 years and operations loans which can have a 1 year payback period. Craig explained staff looked at the loan as to the type of loan it was and said the loan is part capital and part operations. Craig stated that the resolution in front of Council clarifies the \$950,000 transfer was an inter-fund loan; a capital loan and an operations loan and sets out the need for repayment of the capital loan pursuant to the statutes. Craig stated the portion that is an operating loan, since the loan was made in 2009 it should have been paid back in 2010 per the statute and this was not done, putting the city out of compliance with the statute. Craig stated the goal here is to repay the operations loan as quickly as possible and said the resolution before the Council is to establish this and to inform the Council that staff will be bringing forward a supplemental budget later this year that will increase the debt service payment on the loan from \$200,000 up to \$330,000.

Mayor Mays asked for questions or comments from the Council.

Councilor Butterfield asked how the loan would be repaid. Craig answered that the loan will be repaid by revenues to the telecom fund that are in excess of expenditures for the telecom fund. Craig reminded of the cash forecasting that has been done on the telecom fund, it showed over the next few years revenues are going to be well in excess of expenditures and this is the payback source.

Councilor Henderson asked for the source to pay back the operations loan. Craig answered that it was the same source and said he is hoping this fiscal year will have enough revenue in excess of expenditures to pay the entire loan off this fiscal year and if not we will have to budget some for next fiscal year.

Ms. Henderson stated the telecommunications fund has made a small payment and asked when this was done. Craig replied that \$25,881 was paid in fiscal year 2011. Ms. Henderson asked if a payment plan was not in place because the City thought we had 10 years to pay it off and we were waiting for the fund to build up revenue to exceed expenditures. Craig confirmed. Ms. Henderson asked how does staff know the \$330,000 was operations, Craig replied because we know the other funds were capital and explained the process.

Mayor Mays asked for additional questions or a motion. No questions were received and the following motion was made.

MOTION: FROM COUNCIL PRESIDENT DAVE GRANT TO ADOPT RESOLUTION 2011-088, SECONDED BY COUNCILOR BILL BUTTERFIELD. ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item and the City Recorder read the public hearing statement.

10. PUBLIC HEARING

A. Ordinance 2011-012 Amending Title 12 of the Municipal Code relating to renaming streets

Planning Associate Michelle Miller explained a hearing was held on October 4th with updates to the development code and said one of the amendments approved that evening was the renaming provisions in the development code to clarify renaming was not a land use action and the language was more appropriate in Title 12, Streets, Sidewalks and Public Places.

Michelle explained that the proposed criteria, process and code language is unchanged and the Council has before them exhibits with the proposed language and said staff recommends the Council hold a public hearing, and or propose amendments to the language.

Mayor Mays opened the public hearing and asked for public testimony. With no comments received, Mayor Mays closed the public hearing and asked for Council questions of staff.

Mayor Mays confirmed that the ordinance was straight forward with no change to the language, just a move to place the language in the correct location of the code. Michelle confirmed.

Mayor Mays asked for discussion on the ordinance. None was heard and the following motion was received.

MOTION: FROM COUNCILOR BILL BUTTERFIELD TO READ CAPTION AND ADOPT ORDINANCE 2011-012, SECONDED BY COUNCIL PRESIDENT DAVE GRANT. ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

11. CITY MANAGER REPORT

City Manager Pro Tem Tom Pessemier stated he had nothing to report.

Mayor Mays addressed the next agenda item.

12. COUNCIL ANNOUNCEMENTS

Councilor Robyn Folsom congratulated the Sherwood Chamber of Commerce on a successful Onion Festival. Ms. Folsom announced that *Into the Woods* would be performed at Sherwood Middle School produced by the Voices for Performing Arts (VPA) on November 3-5, 2011. Ms. Folsom commented she attended the Oregon Cultural Trust Art Summit as the liaison to the Sherwood Cultural Arts Commission and stated she appreciated those involved and the support the Sherwood community receives from the trust.

Council President Dave Grant wanted to clarify that the ballot measure regarding the City Charter changes is not a water issue and will not change the billing or the water source.

Councilor Bill Butterfield stated that as the liaison to the Parks and Recreation Board he wanted to inform Council that the Board wants to recommend the non-use of the PGE property to be used as a dog park and they want to strike this location as an option and they will be looking for other options. Mayor Mays stated the Council would discuss this in work session.

Councilor Clark wanted to recognize Leslie McCabe and the McCabe Group which conducted a fundraiser where community members were given \$60 and challenged to grow the money to benefit community programs and other programs. Ms. Clark described some to the projects, including her own which raised food and funds for Helping Hands. Ms. Clark praised the organizers for their support of the community and their efforts.

Mayor Mays stated the Council is planning a ribbon cutting event on November 1st at 4pm to be held before the City Council Meeting to open the Langer Farms Parkway. The street will not be opened at that time, but will open in mid-November.

13. ADJOURN AND RECONVENE TO WORK SESSION

Mayor Mays adjourned the Council meeting at 8:07 pm and reconvened to a work session.

CITY COUNCIL WORK SESSION-continued

1. **CALL TO ORDER:** Mayor Mays reconvened the work session at 8:10 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and Krisanna Clark.
3. **STAFF AND LEGAL COUNSEL PRESENT:** Finance Director Craig Gibons, City Recorder Sylvia Murphy and City attorney Paul Elsner.
4. **TOPICS DISCUSSED:**
 - A. **City Manager Recruitment Process.** The Council discussed the process for filling the City Manager position vacated by Jim Patterson. The Council discussed 3 proposals (see record, Exhibits C, D & E) received by the Mayor. The Council reviewed processes, cost and services provided by the consultants. Discussion occurred regarding interviewing consultants, timeline of recruitment process and the Council's next steps.
5. **ADJOURN:** Mayor Mays adjourned the Work Session at 8:40 pm.

Submitted by:

Sylvia Murphy, CMC, City Recorder

Keith S. Mays, Mayor

Council Meeting Date: November 1, 2011

Agenda Item: New Business

TO: Sherwood City Council

FROM: Craig L. Gibons, Finance Director

SUBJECT: Capital Improvement Projects Plan Adoption

ISSUE:

Staff is seeking Council approval of Resolution 2011-089, a resolution adopting the Capital Improvement Projects Plan for fiscal year 2012.

REPORT:

On February 1st of this year, City Council reviewed this FY12 Capital Improvement Projects Plan (CIP Plan) during a work session. The staff presentation was focused on the projects recommended for FY12, but also included a list of the capital improvement plans being considered in the out years. A summary of that CIP Plan is included in the attached resolution.

The Council subsequently approved the recommended spending for the FY12 capital projects by adopting the FY12 budget. Pursuant to Financial Policy IV-4, the CIP Plan, itself, also needs formal adoption by the Council. The recommended action on this agenda item fulfills that obligation.

This Plan is not a spending commitment. It is a general planning document, listing the proposed projects, their estimated cost, and the approximate annual cash flow needs. It is used to identify projects and to identify funding needs.

Staff is currently updating this plan in preparation for the FY13 budget process and will be submitting that update for Council review within 90 days.

RECOMMENDATION:

Staff recommends that Council adopt Resolution 2011-089.



RESOLUTION 2011-089

A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROJECT PLAN FOR FISCAL YEAR 2012

WHEREAS, the City of Sherwood Financial Policy IV-4 states that the City shall adopt a five-year Capital Improvement Project Plan annually, and

WHEREAS, the attached summary of the FY12 Capital Improvement Project Plan was reviewed by the Council at a Work Session on February 2, 2011, and

WHEREAS, that Capital Improvement Project Plan was subsequently incorporated into the FY12 adopted budget.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. That it hereby adopts the FY12 Capital Improvement Projects Plan attached hereto as Exhibit A.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the Sherwood City Council this 1st day of November 2011.

Keith S. Mays, Mayor

Attest:

Sylvia Murphy, CMC, City Recorder

Capital Improvement Projects For Fiscal Year 2011-2012

Transportation Projects

- T.4** Adams Avenue South Construction
- T.4** Adams Avenue/Oregon Street Signal Construction
- T.4** Adams Avenue/Oregon Railroad Crossing (Portland and Western Railroad) (completed FY11)
- T.2** Adams Avenue North Design & Construction
- T.10** Pine Street Construction Phase 2
Transportation System Master Plan Update
- STR 1** Lincoln Street (from Oregon Street to Willamette Street)
- STR 2** Clifford Court (from Lincoln Street to Cul-De-Sac)
- STR 3** Alexander Lane (from Smith Avenue to end of street)
- STR 4** Sunset Boulevard (from Greengate Drive to Redfern Drive)

Stormwater Projects

- CC-3** Columbia Street Regional Stormwater Facility (siting, design, and construction)
- CC-13** Brookman Area (Area 54/55) Upper Ladd Hill Regional Stormwater Facility (Feasibility Study and Design)

Catch Basin Remediation Program

- M1** Ladd Hill Outfall Remediation
- M2** Glenn Eagle Outfall Remediation
- M3** Kay Apartments Culvert Remediation
- M4** 2nd and Park Streets Water Quality Facility Remediation
- M5** Cedar Creek Water Quality Facility Remediation
- M6** Oregon Street Drainage Swale Remediation

Sanitary Projects

- SS. 1** Brookman Area (Area 54/55) Sanitary Sewer Conveyance System Ext. Phase 1
- SS. 2** Brookman Area (Area 54/55) Sanitary Sewer Conveyance System Ext. Phase 2
- SS. 6** Rock Creek Trunk Capacity Upgrade Phase 2 (Manhole 414NSan to Manhole 402NSan)
- SS. 7** Rock Creek Trunk Capacity Upgrade Phase 1 (Manhole 402NSan to Manhole 396NSan)
- SS. 15** Rock Creek Trunk Mainline Capacity Upgrade (Manhole 362NSan to Manhole 466NSan)
- SS. 10** SW Gleneagle Drive

Water Projects

- Long Term Water Supply Administrative costs
- WAT 17 -20** Water Improvement Pipeline Project
- WAT 15** Sunset Reservoir #1 Seismic Upgrades
- WAT 16** 535' Pressure Zone Reservoir #1 Siting, Design, & Const.
- WAT 3** Pine Street Phase II Waterline Improvements (included in T. 10)
- WAT 10** Adams Street South (Included in T. 4)

February 1, 2011
Updated April 28, 2011

Capital Improvement Project (CIP) Master Plan List

ID #		Total Est Cost	11/12	12/13	13/14	14/15	15/16	Future
	Transportation							
T 4	Adams Avenue South Construction	\$ 6,990,000	\$ 2,107,640	\$ -	\$ -	\$ -	\$ -	\$ -
	Pine Street Phase II Design	\$ 1,186,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117,577
	Adams Avenue South Design	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T 4	Adams/Oregon Street Rail Crossing	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T 2	Adams Avenue North Design	\$ 1,320,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Downtown Streetscapes Phase 2 (A-Design,B-Construction)	\$ 13,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T 10	Pine Street Phase II Construction	\$ 1,850,000	\$ 1,349,949	\$ -	\$ -	\$ -	\$ -	\$ -
	Adams Avenue North Construction	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
	ADA Ramps @ 3rd & Washington	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Krueger Elwert-Hwy 99W Design and Construction	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500,000
	Gerda / Tualatin - Sherwood Signal	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
	Century Drive Extension	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
	Area 54/55 Improvements (City Projects)	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
	Edy Road / Borchers Drive	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
	Main Street. / Sunset Blvd.	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
	Oregon Street/Tonquin Rd.	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000,000
	Sherwood Blvd./Langer Drive	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000
	Sherwood Blvd/Centrury Drive Roundabout	\$ 275,081	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,081
	Roy Rogers (Borchers to T-S)	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
	Langer Drive/Tualatin Sherwood Rd.	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
	Lincoln Street - Oregon to Willamette	\$ 2,970,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,970,000
	Lincoln Street - Willamette to Division	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
	Clifford Court - Lincoln to Cul-De-Sac	\$ 2,375,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,375,000
	Orcutt Court - Willamette to Pine-De-Sac	\$ 845,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 845,000
	Highland Drive - Willamette to Pine	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000
	Willamette Street - Pine to Division	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000
	Elwert Road	\$ 1,477,087	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,477,087
	Tonquin Road/Oregon Street Intersection	\$ 943,601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 943,601
	Villa Street/First Street Connection	\$ 2,882,265	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,882,265
	Transportation System Plan (TSP) Update	\$ 125,000	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -
		\$ 56,812,774	\$ 3,607,589	\$ 225,000	\$ -	\$ -	\$ -	\$ 43,135,611
STR 1	Lincoln Street - Oregon to Willamette	\$ 121,024	\$ 121,024	\$ -	\$ -	\$ -	\$ -	\$ -
	Lincoln Street - Willamette to Division	\$ 146,741	\$ -	\$ 146,741	\$ -	\$ -	\$ -	\$ -
STR 2	Clifford Court - Lincoln to Cul-De-Sac	\$ 12,230	\$ 12,230	\$ -	\$ -	\$ -	\$ -	\$ -
STR 3	Alexander Lane - Smith Ave to End of Street	\$ 14,320	\$ 14,320	\$ -	\$ -	\$ -	\$ -	\$ -
STR 4	Sunset Boulevard - Greengate to Redfern	\$ 74,850	\$ 74,850	\$ -	\$ -	\$ -	\$ -	\$ -
	Gleneagle Dr. - 10th Street to Sherwood Boulevard	\$ 132,252	\$ -	\$ 132,252	\$ -	\$ -	\$ -	\$ -
	Gleneagle Dr. - 12th Street to Glenco Court	\$ 90,607	\$ -	\$ 90,607	\$ -	\$ -	\$ -	\$ -
	Glenco Court - Gleneagle Dr to Cul-De-Sac	\$ 23,735	\$ -	\$ 23,735	\$ -	\$ -	\$ -	\$ -
	12th Street - Hwy99W to Sherwood Boulevard	\$ 207,700	\$ -	\$ -	\$ 207,700	\$ -	\$ -	\$ -
	10th Street - Gleneagle Dr to Sherwood Boulevard	\$ 29,585	\$ -	\$ 29,585	\$ -	\$ -	\$ -	\$ -
	Oregon Street - Lincoln St to Murdock Rd Roundabout	\$ 215,578	\$ -	\$ -	\$ -	\$ 215,578	\$ -	\$ -
		\$ 1,068,622	\$ 222,424	\$ 422,920	\$ 207,700	\$ 215,578	\$ -	\$ -

Capital Improvement Project (CIP) Master Plan List

ID #		Total Est Cost	11/12	12/13	13/14	14/15	15/16	Future
Storm								
	Murdock Road (North) Regional Stormwater Facility	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
	Oregon Street Regional Stormwater Facility	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
	Area 48 Lower Rock Creek Regional Stormwater Facility	\$ 819,270	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 819,270
	Area 48 Tonquin Road (North) Stormwater Facility	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 253,250
	Area 48 Tonquin Road (South) Stormwater Facility	\$ 1,457,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,457,400
	Murdock Road (South) Stormwater Facility	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
	Ladd Hill Regional Stormwater Facility	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
	West Division Street Stormwater Facility	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
CC 3	Columbia Street Regional Water Quality Facility (Cannery)	\$ 1,500,000	\$ 450,000	\$ -	\$ 95,000	\$ 955,000	\$ -	\$ -
	South Stella Olsen Park Stormwater Facility	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
	Community Campus Park Stormwater Facility	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
	Gleneagle Drive Stormwater Facility	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
	Glencoe Court Stormwater Facility	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	Gleneagle Village Water Quality Facility	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
	Edy Road Storm Water Facility	\$ 285,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 285,000
	Saint Charles (North) Stormwater Facility	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000
	Saint Charles (South) Stormwater Facility	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000
CC 13	Area 54/55 Upper Ladd Hill Regional Stormwater Facility	\$ 25,015	\$ 12,885	\$ -	\$ -	\$ -	\$ -	\$ -
	Area 54/55 Brookman Additional Regional Stormwater Facility	\$ 847,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 847,950
	Area 54/55 West Brookman Road Regional Stormwater Facility	\$ 427,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 427,950
	Area 48 Hedges Creek Stormwater Facility	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000
	Chicken Creek Stormwater Facility	\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000
	Area 48 Coffee Lake Creek Stormwater Facility	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
	Storm Syatem Master Plan Update	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Catch Basin/Inlet Remediation Program		\$ 360,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
M 1	Ladd Hill Outfall Remediation	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
M 2	Glenn Eagle Outfall Remediation	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
M 3	Kay Apartment Culvert Remediation	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
M 4	2nd & Park WQ Facility Remediation	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
M 5	Cedar Creek WQ Facility Remediation	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
M 6	Oregon Trail Drainage Swale Remediation	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 13,148,132	\$ 599,385	\$ -	\$ 95,000	\$ 1,105,000	\$ -	\$ 8,495,820
Sanitary								
SS 1	Brookman Area (Area 54/55) Sewer Convey Sys Ext - Phase 1	\$ 1,482,400	\$ 1,353,519	\$ -	\$ -	\$ -	\$ -	\$ -
SS 2	Brookman Area (Area 54/55) Sewer Convey Sys Ext - Phase 2	\$ 1,113,100	\$ 65,000	\$ 1,021,568	\$ -	\$ -	\$ -	\$ -
	Brookman Area (Area 54/55) Sewer Sys Cap Upgrade - Dwnstream	\$ 1,053,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Brookman Area (Area 54/55) Sewer Convey Sys Ext - Phase 3	\$ 513,555	\$ -	\$ 75,000	\$ 438,555	\$ -	\$ -	\$ -
	3rd St Sanitary Sewer Upgrade	\$ 490,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Area 48 North Sewer System Capacity Upgrade - Phase 1	\$ 683,497	\$ -	\$ 50,000	\$ 633,497	\$ -	\$ -	\$ -
	Area 48 North Sewer Conveyance System Extension - Phase 1	\$ 744,560	\$ -	\$ -	\$ 75,000	\$ 669,560	\$ -	\$ -
	Area 48 North Sewer Conveyance System Extension - Phase 2	\$ 683,497	\$ -	\$ -	\$ -	\$ 54,679	\$ 628,817	\$ -
SS 6	Rock Creek Trunk Line Capacity Upgrade - Phase 2	\$ 408,747	\$ 50,000	\$ 358,747	\$ -	\$ -	\$ -	\$ -
SS 7	Rock Creek Trunk Line Capacity Upgrade - Phase 1	\$ 400,644	\$ 50,000	\$ 350,644	\$ -	\$ -	\$ -	\$ -
SS 15	Rock Creek Trunk Line Capacity Upgrade (CWS)	\$ 1,414,400	\$ 120,000	\$ 1,294,400	\$ -	\$ -	\$ -	\$ -

Capital Improvement Project (CIP) Master Plan List

ID #	Total Est Cost	11/12	12/13	13/14	14/15	15/16	Future
SS 10	Cedar Creek Trunk Line Capacity Upgrade (CWS)	\$ 6,226,080	\$ -	\$ -	\$ -	\$ 500,000	\$ 5,726,080
	Rehabilitation (SW Orcutt Place)	\$ 155,743	\$ -	\$ -	\$ -	\$ -	\$ 155,743
	Rehabilitation (SW Highland Dr.)	\$ 249,859	\$ -	\$ 249,859	\$ -	\$ -	\$ -
	Rehabilitation (SW Gleneagle Dr.)	\$ 49,813	\$ 49,813	\$ -	\$ -	\$ -	\$ -
	Rehabilitation (SW Washington Dr.)	\$ 52,750	\$ -	\$ -	\$ -	\$ -	\$ 52,750
	Rehabilitation (SW Schamburg Dr. to Division)	\$ 388,298	\$ -	\$ -	\$ -	\$ -	\$ 388,298
	Rehabilitation (SW Sunset Blvd)	\$ 168,800	\$ -	\$ -	\$ -	\$ -	\$ 168,800
	Rehabilitation (SW Pine/SW Park Mid-Block)	\$ 291,208	\$ -	\$ -	\$ -	\$ -	\$ 291,208
	Rehabilitation (Old Town Laterals)	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
	Sanitary System Master Plan Update	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
		\$ 16,760,076	\$ 1,688,332	\$ 3,400,218	\$ 1,147,052	\$ 724,239	\$ 6,972,879
Water							
WAT 17-20	Long Term Water Supply	\$ 8,182,917	\$ 54,793	\$ -	\$ -	\$ -	\$ -
	Water Improvement Reservoir & Pump Station C-53A	\$ 10,779,886	\$ -	\$ -	\$ -	\$ -	\$ -
WAT 17-20	Water - Pipeline from Wilsonville C-53B	\$ 24,384,387	\$ 6,498,833	\$ 2,347,167	\$ -	\$ -	\$ -
	Utility Billing C-56	\$ 945,180	\$ -	\$ -	\$ -	\$ -	\$ -
WAT 15	Seismic Upgrades	\$ 503,750	\$ 463,750	\$ -	\$ -	\$ -	\$ -
WAT 16	Siting and Property Needs	\$ 70,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	ASR #6 well	\$ 2,065,500	\$ -	\$ -	\$ -	\$ -	\$ 2,065,500
	SW Gerda Ln	\$ 65,390	\$ -	\$ 65,390	\$ -	\$ -	\$ -
	Purchase of Reservoir Property 535	\$ 700,000	\$ -	\$ 500,000	\$ 200,000	\$ -	\$ -
	Gleneagle Improvements	\$ 426,692	\$ -	\$ 426,692	\$ -	\$ -	\$ -
	Highpoint Dr.	\$ 89,830	\$ -	\$ -	\$ 89,830	\$ -	\$ -
	Purchase 15 mgd from TVWD	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
	Water MP & Model	\$ 152,000	\$ -	\$ -	\$ -	\$ 152,000	\$ -
	535 Ft Reservoir No. 1	\$ 2,100,000	\$ -	\$ -	\$ -	\$ 1,050,000	\$ 1,050,000
	SW Cipole Rd. Stub-out	\$ 41,080	\$ -	\$ -	\$ -	\$ 41,080	\$ -
	Highway 99W Crossing	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	Treatment Plant Expansion	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 4,200,000	\$ 4,200,000
	Langer Subdivision	\$ 56,784	\$ -	\$ -	\$ -	\$ -	\$ 56,784
	Automatic Meter Reading (AMR)	\$ 1,000,000	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ 750,000
		\$ 59,663,396	\$ 7,067,376	\$ 3,439,249	\$ 389,830	\$ 1,402,000	\$ 5,391,080
Parks							
	Stella Olsen Park Restrooms	\$ 224,846	\$ -	\$ -	\$ -	\$ -	\$ -
	Land for future parks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Parks Master Plan & SDC Update	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
		\$ 274,846	\$ -	\$ 50,000	\$ -	\$ -	\$ -
URA							
	Tannery Site Purchase	\$ 140,625	\$ -	\$ -	\$ -	\$ -	\$ -
	Cannery Site Development	\$ 3,373,222	\$ -	\$ -	\$ -	\$ -	\$ -
	Plaza Development	\$ 2,749,259	\$ 1,306,084	\$ -	\$ -	\$ -	\$ -
	Machine Works Building Development	\$ 3,539,285	\$ 2,983,430	\$ 500,000	\$ -	\$ -	\$ -
		\$ 9,802,391	\$ 4,289,514	\$ 500,000	\$ -	\$ -	\$ -

Council Meeting Date: November 1, 2011

Agenda Item: New Business

To: Sherwood City Council

From: Tom Nelson, Economic Development Manager

SUBJECT: RESOLUTION 2011-090 AMENDING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF SHERWOOD AND THE SHERWOOD URBAN RENEWAL AGENCY

Issue

Should the City Council adopt a Resolution to amend the IGA between the City and the URA to add “building and property management services”?

Background

The City Council approved Resolution 2011-014 on February 16, 2011 to approve an intergovernmental agreement between the City and the URA for various financial, staffing and accounting services. In a recent review of work the City was conducting on behalf of the URA, legal counsel recommended that “building and property management services” be added to that agreement. The attached resolution and amended IGA do that.

Recommendation: Approval of the attached resolution to amend the IGA between the City and the URA to include “building and property management services”.



RESOLUTION 2011-090

A RESOLUTION APPROVING AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT FOR THE PROVISIONS OF SUPPORT SERVICES BETWEEN THE CITY OF SHERWOOD AND THE SHERWOOD URBAN RENEWAL AGENCY

WHEREAS, the City of Sherwood, Oregon, a municipal corporation established under ORS Chapter 221 (“City”), and the Sherwood Urban Renewal Agency (“Agency”), a municipal corporation established under ORS Chapter 457, entered into an Intergovernmental Agreement on February 16, 2011 through Resolution 2011- 014 (“Agreement”) whereby the City agreed to provide multiple support services to Agency; and

WHEREAS, the Agreement did not include City provision of building and property management services to the Agency; and

WHEREAS, the URA is charged with administering and implementing the Sherwood Urban Renewal Plan (“Plan”) as adopted by the URA Board on August 29, 2000 and approved by the Sherwood City Council through Ordinance No. 2000-1098, which includes, in part, the management of buildings and property within the Plan area; and

WHEREAS, Agency desires and City is willing to provide building and property management services for Agency; and

WHEREAS, City and Agency wish to amend their existing Agreement authorizing City to provide building and property management services to Agency pursuant to ORS 190;

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1: The City Council hereby approves the following amendment to Agreement Section 1.b. authorizing City to provide building and property management services to Agency as indicated below (amended language is underlined):

b. Administrative Overhead Services. The City will provide the following services to Agency: records management and record keeping; risk management; human resources; engineering, building, and planning services; building and property management; legal services; purchasing; information technology services including internet and telephone services; and office space and supplies.

Section 2: This amendment does not affect any other rights, duties or obligations under the Agreement.

Section 3: This Resolution shall be in effect upon its approval and adoption.

Duly passed by the City Council this 1st day of November 2011.

Keith S. Mays, Mayor

Attest:

Sylvia Murphy, CMC, City Recorder

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE CITY OF SHERWOOD
AND
THE SHERWOOD URBAN RENEWAL AGENCY**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is entered into by and between the City of Sherwood, Oregon, a municipal corporation established under ORS Chapter 221 (“City”), and the Sherwood Urban Renewal Agency (“URA” or “Agency”), a municipal corporation established under ORS Chapter 457; and

WHEREAS, the URA is charged with administering and implementing the Sherwood Urban Renewal Plan as adopted by the URA Board on August 29, 2000 and approved by the Sherwood City Council through Ordinance No. 2000-1098; and

WHEREAS, the City provides financial, administrative and other support services to the URA; and

WHEREAS, pursuant to ORS 190.010, the City and Agency are authorized to enter into intergovernmental agreements for the performance of tasks either is authorized by law to perform;

NOW, THEREFORE, THE CITY OF SHERWOOD, OREGON AND THE SHERWOOD URBAN RENEWAL AGENCY HEREBY AGREE AS FOLLOWS:

1. City Duties and Responsibilities. The City shall provide the Agency with the following services, as requested and authorized by the Agency:

a. Accounting.

- i. General. The City shall provide accounting services to the Agency for the financial tracking of URA revenues and expenditures. In doing so, the City shall provide the necessary accounting transactions to make payments on behalf of Agency obligations as well as accept any resources received on behalf of the Agency. The City shall also provide Agency with financial reports every accounting period that detail revenues, expenditures, debt, and cash flow data for the Agency’s Fund or Funds.
- ii. Accounting System. The City shall maintain an accounting system for the Agency and charge expenses directly to the Agency through that system.
- iii. Segregation of Funds. The City shall segregate all Agency funds into an Urban Renewal Agency Fund(s) in the City’s fund accounting structure and shall be responsible for maintaining that segregation.
- iv. Debt Service Payments. The City shall make all debt service payments from Agency funds on behalf of the Agency as such payments come due.

- v. Annual Agency Audit. In order to comply with ORS 297.405 through 297.555, the City shall contract for -an external audit of the Agency's year-end financial statements and accounting transactions. The City shall prepare the financial statements and manage the audit process.
- vi. City Services. The City shall account for all City services performed on behalf of the Agency pursuant to this Agreement and provide financial reports on such services provided to the Agency every accounting period.

b. Administrative Overhead Services. The City will provide the following services to Agency: records management and record keeping; risk management; human resources; engineering, building, and planning services; building and property management; legal services; purchasing; information technology services including internet and telephone services; and office space and supplies.

c. Financial Assistance. Pursuant to ORS 457.320, the City may loan money and provide other forms of financial assistance to the Agency in order to assist in carrying out the urban renewal plan. Any such assistance shall be properly documented and contain adequate provisions for the repayment of any loans made to the Agency.

d. Timely Communication and Cooperation. The City shall communicate any financial, accounting or other concerns it discovers or is made aware to the Agency in a timely manner. The City also agrees to cooperate with the Agency in complying with reasonable information and data requests, and will strive to respond to such requests in a timely manner.

e. Insurance. The City shall secure property and casualty insurance for the Agency as part of its insurance program.

2. Agency Duties and Responsibilities.

a. Financial Management and Review. The Agency is responsible for the oversight and management of the URA and its projects, including, but not limited to, oversight of the financial health of the URA and its authorized and planned projects, management decisions affecting the financial status of the URA, URA indebtedness threshold and capacity, and monitoring of all URA expenditures and revenues. This includes annual budgeting and budget review of planned URA projects and the URA Fund, as required by Local Budget Law in ORS 294.305 to 394.565. The Agency shall coordinate with the City as necessary to ensure proper oversight and management of Agency activities.

b. Annual Reporting. Pursuant to ORS 457.460, Agency shall prepare and provide an annual financial report on the URA and its projects not later than January 31 of each year to the URA Board and City.

c. Financial Assistance. The Agency is authorized to loan money and provide other forms of financial assistance to the City as the Agency Board, in its sole discretion, determines appropriate to carry out one or more projects described in the urban renewal plan.

Any such assistance shall be properly documented and contain adequate provisions for the repayment of any loans made to the Agency.

d. Timely Communication and Cooperation. The Agency shall provide all information necessary to assist the City in providing the services contained in this Agreement. The Agency also agrees to cooperate with the City in complying with reasonable information and data requests, and will strive to respond to such requests in a timely manner.

3. Shared Duties and Responsibilities.

a. Issuance of URA Debt. The Agency is ultimately responsible for negotiating and securing debt for the purpose of carrying out the URA planned and approved projects. City staff may assist the Agency with negotiating and securing debt by providing financial and administrative assistance.

b. Agency Staffing. The City shall provide and supervise staff who perform Agency functions. Employees engaged in Agency activities are employees of the City and subject to the City's employment policies, procedures, and standards.

c. Reimbursement for Services. City may seek reimbursement from Agency for costs of services provided on behalf of agency, and City shall provide sufficient documentation and detail of services provided to Agency.

4. Additional Terms.

a. Severability. If any section, clause or phrase of this Agreement is judicially deemed invalid, illegal, or unenforceable in any respect, the remaining parts of this Agreement shall be severed from the invalid parts and remain in full force and effect.

b. Modification. This Agreement may be modified by mutual written consent of the parties. Any modification to a provision in this Agreement shall have no effect upon other provisions in this Agreement unless stated in writing.

c. Term and Termination. This Agreement shall remain in effect until terminated by the parties as provided herein. This Agreement may be terminated by mutual written consent of the parties. Termination of this Agreement shall not affect the duties and obligations of the parties that accrued prior to the termination, including any bond loan or other repayment obligations.

d. Effective Date. This Agreement is effective upon the latest date it is executed by the parties below.

WHEREAS, all the aforementioned is hereby agreed upon by the parties and executed by the duly authorized signatures below.

CITY OF SHERWOOD

**SHERWOOD URBAN RENEWAL
AGENCY**

City Manager

Agency Administrator

City Recorder

Date

Date

Council Meeting Date: November 1, 2011

Agenda Item: Public Hearing

TO: Sherwood City Council

FROM: Scott Mckie, Building Official

SUBJECT: Ordinance 2011-013 updating the Sherwood Municipal Code and adopting the 2011 Oregon Residential Specialty Code

ISSUE: Adopting the 2011 Oregon Residential Specialty Code and amending section 15.04.150 of the Sherwood Municipal Code.

BACKGROUND: The State of Oregon has adopted an updated version of the Oregon Residential Specialty Code based on the 2009 International Residential Code.

FINDINGS: This adoption is consistent with statewide code enforcement.

CONCLUSIONS: Adoption of this Ordinance will ensure that the City is complying with the State's mandate to enforce the most current adopted Residential Code and will promote the peace, health, safety and welfare to the citizens of Sherwood.

RECOMMENDATION: MOTION TO APPROVE ORDINANCE 2011-013 AN ORDINANCE ADOPTING THE 2011 OREGON RESIDENTIAL SPECIALTY CODE.

ATTACHMENTS: None. Please note, a copy of the Oregon Residential Specialty Code is maintained in the City of Sherwood Building Department for public use.



ORDINANCE 2011-013

AN ORDINANCE AMENDING SECTION 15.04.150 OF THE SHERWOOD MUNICIPAL CODE ADOPTING THE 2011 OREGON RESIDENTIAL SPECIALTY CODE

WHEREAS, these are the most current codes being used at this time; and

WHEREAS, the State of Oregon has adopted the **Oregon Residential Specialty Code** pursuant to OAR chapter 918, division 8.

WHEREAS, the City of Sherwood has assumed the administration and enforcement of a building inspection program and therefore must, under the terms of ORS 455.148 enforce updated specialty codes including the 2011 Oregon Residential Specialty Code for plan review, permits and inspections.

NOW, THEREFORE, THE CITY OF SHERWOOD ORDAINS AS FOLLOWS:

Section 1. Section 15.04.150 of the Sherwood Municipal Code is hereby amended as follows:

15.04.150 Oregon Residential Specialty Code

The City of Sherwood shall use the 2011 Oregon Residential Specialty Code for administration, inspection and plan review. Any provisions in this Chapter inconsistent with the terms of that 2011 Code is hereby deemed ineffective and without force.

Section 2. The 2011 Oregon Residential Specialty Code is available at the Building Department at Sherwood City Hall; 22560 SW Pine Street, Sherwood, Oregon 97140.

Section 3. Effective Date. This Ordinance shall become effective 30 days from its adoption.

Duly passed by the City Council this 1st day of November 2011.

Keith S. Mays, Mayor

Attest:

Sylvia Murphy, CMC, City Recorder

	<u>AYE</u>	<u>NAY</u>
Clark	_____	_____
Butterfield	_____	_____
Langer	_____	_____
Folsom	_____	_____
Henderson	_____	_____
Grant	_____	_____
Mays	_____	_____