



SHERWOOD CITY COUNCIL MINUTES
22560 SW Pine St., Sherwood, Or
January 3, 2012

CITY COUNCIL WORK SESSION

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 6:07 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Bill Butterfield, Matt Langer, Krisanna Clark, Robyn Folsom and Linda Henderson.
3. **STAFF PRESENT:** City Manager Pro Tem Tom Pessemier, Police Chief Jeff Groth, Finance Director Craig Gibons, Economic Development Manager Tom Nelson, Public Works Director Craig Sheldon, Planning Manager Julia Hajduk, Administrative Assistant Kirsten Allen and City Recorder Sylvia Murphy.
4. **OTHERS PRESENT:** Elaine Howard, with Elaine Howard Consulting, Ray Pitz with the Sherwood Gazette and Sally Ho with the Oregonian.
5. **TOPICS DISCUSSED:**
 - A. **Urban Renewal Plan, Substantial Amendment.** Economic Development Manager Tom Nelson and Elaine Howard distributed a handout (see record, Exhibit A) and explained the proposed amendments to the Plan. Ms. Howard briefed the Council on the steps and processes for conducting a substantial amendment. Discussion followed.
6. **ADJOURN:** Mayor Mays adjourned the work session at 6:55 pm and stated the Council would reconvene the work session after the regular Council session.

REGULAR CITY COUNCIL MEETING

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 7:05 pm.
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Bill Butterfield, Matt Langer, Krisanna Clark, Robyn Folsom and Linda Henderson.

5. **STAFF PRESENT:** City Manager Pro Tem Tom Pessemier, Police Chief Jeff Groth, Finance Director Craig Gibbons, Economic Development Manager Tom Nelson, Public Works Director Craig Sheldon, Planning Manager Julia Hajduk, Assistant Planner Zoe Monahan, Administrative Assistant Kirsten Allen and City Recorder Sylvia Murphy.

Mayor Mays addressed the Consent Agenda and asked for a motion.

6. **CONSENT AGENDA**

- A. **Approval of December 6, 2011 City Council Minutes**
- B. **Approval of December 12, 2011 City Council Minutes**
- C. **Approval of December 20, 2011 City Council Minutes**

MOTION: FROM COUNCILOR LINDA HENDERSON TO ADOPT THE CONSENT AGENDA, SECONDED BY COUNCILOR BILL BUTTERFIELD, ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

7. **PRESENTATIONS**

A. **Proclamation Declaring January as School Board Month**

Mayor Mays read the proclamation and presented Sherwood School District Superintendent Heather Cordie with the original proclamation.

Mayor Mays addressed New Business.

8. **NEW BUSINESS**

A. **Election of New Council President**

Mayor Mays stated the Council President position is elected at the first Council meeting of every year and the position is currently held by Councilor Grant. Mayor Mays asked for a nomination or motion.

Councilor Langer nominated Council President Dave Grant as Council President, Mr. Grant accepted the nomination. Mayor Mays stated per the City Charter, the position is for one year.

With no other nominations received, Mayor Mays called for a vote to appoint Council President Dave Grant as Council President for another year.

VOTE: TO ELECT DAVE GRANT AS COUNCIL PRESIDENT FOR 2012, ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

B. Resolution 2012-001 of the City of Sherwood providing for a suspension of late fees for Business License renewals for the period of January and February of 2012

Finance Director Craig Gibons stated the City was updating the business license system from a paper transaction to a computerized internet service and this process is not yet completed. Craig stated staff would like to suspend late fees to business license applicants until the project is completed.

Councilor Henderson asked what the late fee was. Mr. Gibons replied he didn't know and Tom Pessemier City Manager Pro Tem stated he thought it was \$5 per month and said the system will be an enhancement to the business community as well as the City.

Councilor Henderson asked if the City requires the renewal annually and if the business can pay for two years in a row. Craig confirmed it's required annually and said it would be a policy decision to allow for a two year payment and he believes the system would allow it.

Tom Pessemier stated the ordinance would have to be changed as it currently specifies 365 days.

Council President Grant replied it would be difficult in the current setup of the form.

Mayor Mays commended staff for moving towards an automated system and stated the City doesn't charge much for business licenses in comparison to other jurisdictions and confirmed the new system would be more efficient. Staff confirmed it would be.

Councilor Folsom asked if businesses would be challenged in any way as the City goes through this process. Craig replied no.

Mayor Mays asked for other questions or discussion, with none received he asked for a motion.

MOTION: FROM COUNCILOR LINDA HENDERSON TO ADOPT RESOLUTION 2012-001, SECONDED BY COUNCILOR ROBYN FOLSOM, ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

C. Resolution 2012-002 Authorize City Manager Pro Tem to enter into a construction contract for 2.0 MG reservoir improvements and seismic upgrade

Craig Sheldon Public Works Director stated the reservoir in question was constructed in 1973 and in 1999 the City did an analysis and found that it did not meet seismic upgrades and seismic load standards. In 2005 a Water Master Plan was done and identified issues with this reservoir and said now that the 4.0 MG reservoir is on-line we can take this reservoir off-line to make the repairs. Craig informed the Council staff encountered other issues, and other than the seismic and improvements it will include repairs of the other issues. Craig stated this is partly the reason for the bid being higher than the engineers estimate. Craig informed the Council of the bid processes and timelines and said failure to move forward would affect the life expectancy of the reservoir and would not place the reservoir where it needs to be to meet seismic levels. Craig briefed the Council on the construction that would occur in the upgrade and said staff was asking for a 10% contingency.

Mayor Mays asked if the resolution is supported by the Council, when would staff anticipate project completion. Craig Sheldon explained there are two parts to the project and staff would

hope to award the contract with a letter of intent to go out in the coming weeks with construction beginning the first part of February on the interior. Craig said, the contract states 90 day, as we need to complete it prior to peak summer time use and we will have to wait until July for warmer weather to do the roof repairs with total completion anticipated for mid-September.

Councilor Folsom stated and confirmed this is funded by the Water Comprehensive Plan budget that we've been putting together for a long time. Craig replied this is in the 2011-12 budget and said there will be money moved into 2012-13 budget as completion is anticipated in September. Craig stated the project is part of the rate study that was conducted by the City.

Councilor Folsom asked regarding the 10% contingency and said in past contracts this figure has been 20-25% and asked if staff anticipated things being much worse than expected. Craig replied there could be a few things that could occur and if not, the savings would be about \$45,000. Craig said we won't know until we start and if need be staff will come back to the Council.

Councilor Henderson asked if the citizens can expect delays on Pine Street. Craig replied there could be at the park entrance off Division Street and staff will work on providing notice and will try to have it open in the evenings for spring baseball. Craig stated the construction staging area will probably be located by the pumping station and parking spaces on Division Street may be used as well as the driveway approach on Division.

Councilor Butterfield asked regarding impacts to residents and confirmed the park would not be closed off. Craig confirmed the park would not be closed off as most of the work will be done inside the reservoir and explained the impact would not be similar to when the reservoir was built.

With no other Council comments, Mayor Mays asked for a motion.

MOTION: FROM COUNCIL PRESIDENT DAVE GRANT TO ADOPT RESOLUTION 2012-002, SECONDED BY COUNCILOR BILL BUTTERFIELD, ALL COUNCIL MEMBERS VOTED IN FAVOR.

Prior to addressing the next agenda item, Public Hearings, Mayor Mays readdressed Citizen Comments as this agenda item was overlooked.

9. CITIZEN COMMENTS

Eugene Stewart PO Box 534 Sherwood came forward and commented regarding the loss of another Senior Center Director, as the director was moving onto Hillsboro and said Hillsboro was funding the position and asked if Sherwood could look at doing the same. Mr. Stewart proposed forming a committee to look at addressing the Director position as we've had 5 directors in the past five years. Mr. Stewart commented regarding overgrown blackberries on the property next to the Senior Center owned by the City and asked if it could be cleaned up. Mr. Stewart informed the Council a Senior Center user said he thought he had seen a very large cat, a cougar or mountain lion near the Center in the wooded area.

Mayor Mays thanked Mr. Stewart and addressed the next agenda item and asked the City Recorder to read the public hearing statement.

10. PUBLIC HEARING

A. Ordinance 2012-001 Amending multiple sections of the Zoning and Community Development Code including Divisions IV and V

Assistant Planner Zoe Monahan came forward and stated the planning department has been working on Code Clean-up for over a year and presented a power point presentation (see record, Exhibit B) and provided a handout to the Council (see record, Exhibit C) explaining the differences between the existing code and the recommended changes. Zoe explained the presentation and said staff has been working on code pertaining to temporary uses and outdoor sales and said the Planning Commission has been working on this for over six months to come up with language that can clarify and streamline the temporary uses and outdoor sales sections and said the City did conduct required public noticing as well as courtesy noticing. Zoe stated the Planning Commission has recommended language that is in the Council meeting materials and said Council held a work session on December 6th to consider the recommendations. Zoe stated Council addressed concerns at the work session and staff will be addressing those concerns at the end of the presentation this evening. Zoe referenced the handout (see record, Exhibit C) and stated the purpose of the amendment was to streamline and clarify the code with existing policies as well as acknowledging the Special Events Permit. Zoe stated in clarifying existing policy, staff would be addressing Resolution 2002-021 (Exhibit 1-C in Council meeting materials) and said the resolution was put in place to allow for short term events in the City without going through a temporary use permit process that takes time and has associated fees. Zoe stated the Council allowed for events that took four weeks or less or festival type events that were no longer than nine consecutive days to take place as long as they meet a set of conditions. Zoe stated the conditions were, they could not take up required parking, they could not impact the walkways or sidewalks and circulation on site was still available. Zoe stated we wanted to make sure the existing policy was either added to the Code or was modified to make sure that we were meeting the needs of the community. Zoe stated we also needed to clarify Temporary Outdoor Sales and what that meant.

Zoe addressed Temporary Uses and said the existing code in the Permit Required section and said this has been updated to allow for different time periods based on the type of uses and said specific criteria has also been outlined. Zoe stated the No Permit Required section incorporates the new Special Events Permit as well as the policies from resolution 2002-021.

Zoe provided examples of Temporary Uses and explained Permits Required and No Permit Required. Zoe explained uses not requiring permits as: Special Events Permits, Short Term Events (no more than two weeks in duration) and tree or plant sales up to four weeks in duration. Zoe informed the Council the reasoning behind this was in the discussion of the Planning Commission they felt that four weeks was too long for short term events without a permit, and said however we do have existing tree sales or holiday tree sales that we know take place for four weeks and we did not want to impact those folks, this is why these two items have been split up. Zoe stated the criteria is similar to resolution 2002-021, as it needs to occur on an improved site, it cannot impact parking or pathways and it needs to meet nuisance standards, odors, etc. as well as TVFR standards.

Zoe explained Permits Required and said its similar to our existing code language, with allowing more flexibility. Zoe stated the current standards allow temporary uses to get a permit for up to a year with a one year renewal and said this allows more flexibility based on the type of use, i.e.

construction trailers or real estate offices that may not know how long they will need to be there, they can get a one year approval and can get an extension based on their needs. Zoe stated other temporary uses can get their one year approval and up to three years of renewals before they will need to go through site plan review. Zoe stated there are short term events that are longer than two weeks but less than four months, so instead of saying this can only occur four times, this allows for an annual renewal and additionally we have clarified that if a temporary use permit was needed, then the person would have to ensure they had building permits for land use approval if applicable. This is to ensure someone doesn't have a construction trailer on site before the needed approvals have been granted.

Zoe explained Outdoor Sales and said this was updated as we went through the temporary use permit section and it became clear that we needed to clarify what an outdoor sales was and to make sure whether it was clear or not someone needed to go through the outdoor sales processes. Zoe stated currently this requires a conditional use permit. Zoe stated the permanent section as currently in the code, we have not changed the standards for this, except for indicating that it's a longer term event that doesn't meet temporary standards. Zoe explained the temporary outdoor sales would be for no more than four months in duration and need to meet the temporary use requirements and it cannot permanently alter the site. If they were to permanently alter the site, this would be reviewed under a permanent outdoor sale use.

Zoe stated at the Council work session in December, there were concerns raised as; 1) serial temporary uses on a single site, 2) it wasn't clear if the temporary uses needed to be consistent with the underlying zone and 3) food carts could be permitted for four months as proposed through the temporary use process. Zoe stated the planning staff looked at these concerns and for the temporary uses on a single site, staff is recommending that this not be modified because our existing resolution 2002-021, which we still use and our temporary use standards would allow for these temporary uses to occur on the same site already and we don't have a problem that has been brought to our attention and we don't want to create a problem by adding additional language. Zoe stated with the no permits, this allows us to have a fireworks stand and tree stand on the same site, as they are generally not at the same time, and if there was some sort of language that said you could only have one, we would have a process that would require tracking.

Zoe explained potential modifications and said under "no permits required", we have draft language to make it clear that the no permits required section would need to be consistent with the intent of the underlying zoning district, we have also clarified that food vendors would need to be permitted through a special event or through a permanent outdoor sales review. Zoe explained permits required are under the temporary use section and said this clarifies that they need to be consistent with the outdoor sales standards and this also reminds people that they need to make sure that they comply with both standards and under outdoor sales staff has proposed additional language indicating that if someone were to have a food vendor that they would need to go through the permanent outdoor sales process, Zoe stated this is the existing code language.

Zoe stated this evening Council will be holding the public hearing to consider the recommendation of the planning commission and Council can approve, approve with modification or deny the proposed language. Zoe reminded the Council if they made additional changes to the planning commission's recommendation they would need to make a motion to modify.

Mayor Mays thanked Zoe for the presentation and referenced the presentation proposed language item J, "the event is consistent with the intent of the underlying zoning district" and asked if that was added to the proposed ordinance would this impact school districts?

As Zoe researched the Mayor's question, Mayor Mays opened the public hearing to receive testimony.

Eugene Stewart PO Box 534 Sherwood came forward and referenced the larger sidewalks in the downtown area and said these larger sidewalks were built to encourage vendors to put things on the sidewalks, he gave examples of two local restaurants in Old Town who use the sidewalks for setting out tables and chairs and asked if they will now need permits and asked if the Council wanted to go this far and said it seems like everything someone does requires a permit. He asked if this is really needed and does it control anything and said it appears to be burdensome. He asked if the City has spoken with the Chamber of Commerce or businesses to receive their input. Mr. Stewart stated he knows the City advertised it and it appears people have not come out. Mr. Stewart stated he appreciates the Council addressing Goal 1 of the State Land Use Plan which references the City, when changing land use code, should seek the input of the public in their own groups and not at a planning commission or Council meeting and said he is not sure if the City has completely complied with this. Mr. Stewart stated the Chamber should have brought this up with the people to see how it affects them and referenced the fruit stand in old town and their duration being more than four months and asked why do they need to be regulated and asked what are they doing wrong. Mr. Stewart stated are we regulating just to regulate and if so, he doesn't believe this is needed.

Mayor Mays thanked Mr. Stewart and asked to receive other testimony; with none received he closed the public hearing.

Julia Hajduk, Planning Manager came forward and stated in regards to the Council question of, "the event is consistent with the intent of the underlying zoning district" and said we could say it's "generally consistent with the underlying zone" and gave an example if a school is allowed in an IP Zone you would know that there is generally going to be things associated with that and we could make that finding, although it's a no permit, a finding doesn't have to be made. Julia stated there are standards and processes and if there's an issue we can deal with that. Julia stated if this is something that is a concern of the Council we could add language of "the event is generally consistent...", and said this might make it clearer.

Mayor Mays thanked Julia and asked for Council questions of staff.

Councilor Butterfield stated he understands the Code Cleanup was to clean up code issues for things that were nonexistent or to make more sense and said we aren't trying to add more code requirements or restrictions to possible fundraisers or other similar events.

Zoe confirmed this was correct and said in this case we are streamlining it with an existing resolution that is not codified and specifically says that the Council would readdress it at some point in the resolution and that an ordinance should be passed. Zoe stated this was an opportunity to add it to the code and the planning commission was comfortable adding it, they did not have any issues and it's a policy that we still use today even though it's not in the code, so we wanted to make sure this was clear, recognizing the special event permit, as this came up after our

temporary use language was established and making it more clear as to what we need to see for the review and criteria and the permits required and making it a bit more flexible for the people using the permit process.

Councilor Butterfield gave an example of a fundraising event and said the City will be able to make a judgment call. Zoe replied if the event is less than two weeks, an event that is not related to tree or plant sales and is two weeks or less in duration, a permit is not needed and as long as you are not obstructing any required parking or sidewalks. Zoe explained things can still be on the sidewalks as long as they are not fully blocking the sidewalks. Zoe stated as the language is proposed, if the event was over two weeks in duration then a temporary use permit would be required and this could be renewed annually as long as it was less than four months. Zoe stated if the events falls between a two week period and a four month period they could have a temporary use permit every year.

Julia stated one reason why we recommended this was because of the produce stand and their desire to have the ability to renew annually.

Councilor Henderson said with the fairly new process of the City's special event permit, she was trying to understand and asked for clarification on what a food vendor is.

Zoe replied as drafted, food vendors would include food carts, ice cream trucks, hotdog stands or similar uses and then the draft proposed modification clarifies that if the food vendor is associated with a special event permit and approved as a part of that permit, it doesn't fall within the temporary use or outdoor sales standards, it's making sure that all parts of the special events permit are clear and don't fall within this section of the code.

Councilor Henderson asked how would the concession stand at Snyder Park fall into this process.

Mayor Mays replied this is not a temporary structure, it's a fixed structure. Julia stated her understanding was that this was approved as part of the site plan and conditional use of the park.

Councilor Henderson referenced the Mayor's comments about "the intent of the underlying zone district".

Zoe replied this is something that is already approved and said if a new school or new park were to go through land use review and reviewed at that time for a certain structure for a specific use, then that would not fall within these standards.

Councilor Henderson asked how would a vendor selling equipment in a park be defined, Zoe asked for clarification, and asked "for a two week consecutive period". Julia asked for clarification on selling of equipment. Mayor Mays explained at some sporting events, sporting equipment is sold out of a van. Julia replied she had no knowledge of this occurring.

Councilor Henderson provided examples of various types of vendors and various selling time periods and Julia replied these types of uses are not currently addressed and said if it's a significant concern of the Council and Council sees this as a problem, staff can look at the code further.

Councilor Henderson asked how this works with a business license. Zoe replied when a business license comes in for review staff ensures it meets the zoning criteria and explained the process and gave examples.

Councilor Langer referenced the comments made by the Mayor, “the intent of the underlying zone district” and provided an example of holiday tree sales in a light industrial zone and asked with his understanding of the language, this would pose a problem. Julia replied yes, and said staff was not aware of this vendor and said retail is not allowed in a general industrial zone. Julia explained this would be a case of enforcement and if staff became aware of it, it would be tracked through Code Compliance.

Councilor Langer stated he observed this vendor all through Christmas and didn't see any problems and commented regarding adding language and referenced the public testimony received and not wanting to regulate more. Councilor Langer stated he could think of other locations in the city that are not zoned retail commercial that someone could have had a tree lot on and didn't and now they couldn't do this next year if they wanted too, even though the location is fine and it would work fine, but only because of a technicality of permanent zoning, they couldn't do something for 3-4 weeks.

Mayor Mays commented regarding Councilor Langer's concerns, and said if we made language additions to the proposed ordinance, maybe not include that sentence? Councilor Langer confirmed.

Mayor Mays asked for discussion from Council, none was received.

Mayor Mays stated he's supportive of the ordinance and believes it's friendly to non-profits and other businesses and property owners in town, and said there's nothing easier than no permits for short term events.

Mayor Mays stated he believes the modifications are important to include, with the exception of Item J (see record, Exhibit B-Code Clean-up Presentation, Potential Modifications) and said it could be addressed if it becomes a concern.

Councilor Folsom stated she appreciated Councilor Langer's comments and said she didn't want to put in code if we had no intention of enforcing it. She stated she appreciated the public testimony regarding regulation making things more complicated and appreciates the work done to fix what had not been codified. She stated she is in agreement with comments provided by Councilor Langer.

With no other Council comments received, Mayor Mays stated the following motion.

MOTION TO AMEND: FROM MAYOR MAYS TO AMEND ORDINANCE 2012-001 ADDING THE LANGUAGE PRESENTED IN THE PRESENTATION, EXCLUDING ITEM J, “the event is consistent with the intent of the underlying zoning district” and accepting all other language in the proposed modification (see Exhibit B), SECONDED BY COUNCILOR MATT LANGER. ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays asked for Council discussion on the amended ordinance.

Councilor Henderson asked staff why item J was important, Mayor Mays replied it was a question he asked in work session.

With no further discussion, the following motion was received.

MOTION: FROM COUNCIL PRESIDENT DAVE GRANT TO READ CAPTION AND ADOPT ORDINANCE 2012-001 AS AMENDED, SECONDED BY COUNCILOR MATT LANGER. ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

11. CITY MANAGER REPORT

City Manager Pro Tem Tom Pessemier asked Police Chief Groth to comment regarding the citizen comments received earlier this evening regarding the sighting of a large cat and said this report was received weeks ago. Chief Groth informed the Council the report was received weeks ago and police looked at the area a few different times and said the City also contacted the State Fish and Wildlife Division, which happens to have a staffer that lives in Sherwood, who also looked at the area in question. Chief informed the Council the City setup a trail camera for about two weeks and found no evidence of a large cat.

Tom Pessemier asked Finance Director Craig Gibons to provide a report. Craig informed the Council the City had received from the GFOA, the Distinguished Budget Presentation Award for 2011 and commended Julie Blums for her work in the finance department.

Tom Pessemier asked Public Works Director Craig Sheldon to provide a report on the Leaf Program. Craig stated the program is very successful and provided statistics from prior years and said in 2005 we had a leaf drop at public works and received 120 yards, in 2006 we received 150 yards and in 2007 we received 160 yards, in 2008 we received 200 cubic yards in total at public works and 219 cubic yards doing curbside pickups. 2009 we received 200 yards at public works and 255 yards in curbside pickups, 2010 we received 100 cubic yards at public works and 238 yards from curbside. In 2011 curbside was 813 yards and the sweeper was 410 total yards, not including December, and we received 70 yards at public works. Craig informed the Council the number of yards could be about 1500 once we receive our December invoice. Craig stated when the Council originally spoke of the Leaf Program, it was about a \$35,000 plan and the actual cost of the program is \$35,257. Craig stated the City was able to keep the program at this cost due to the partnership with Pride Disposal and commended Pride for their work and removing all leaves for free, which resulted in a cost savings for residents as well.

Mayor Mays asked Craig to explain why the program is important to the City. Craig replied it's a mandate through Clean Water Services that we have a leaf program and said it saves on flooding and overtime and is a way for residents to get rid of their leaves other than using recycling carts. Craig stated its part of the storm fees paid on their monthly bills.

Tom Pessemier informed the Council as City Manager Pro Tem, hiring decisions and terminations must come before the Council and said the City has 2 open positions we are recruiting for, a Recreation Coordinator which is a budgeted position recently vacated and an internal posting of a

Police Sergeant position, which has been budgeted for a long time and said if the position is filled internally, we will need to put out a recruitment for a police officer.

Mayor Mays addressed the next agenda item.

12. COUNCIL ANNOUNCEMENTS-None

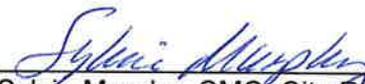
13. ADJOURN AND RECONVENE WORK SESSION

Mayor Mays adjourned the regular Council meeting at 8:00 pm and reconvened the work session.

WORK SESSION

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 8:08 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Bill Butterfield, Matt Langer, Krisanna Clark, Robyn Folsom and Linda Henderson.
3. **STAFF PRESENT:** City Manager Pro Tem Tom Pessemier, Police Chief Jeff Groth, Economic Development Manager Tom Nelson, Public Works Director Craig Sheldon, Administrative Assistant Kirsten Allen and City Recorder Sylvia Murphy.
4. **OTHERS PRESENT:** TVFR Division Chief Jim Davis, Sally Ho with the Oregonian and Ray Pitz with the Sherwood Gazette.
5. **TOPIC DISCUSSED:**
 - A. **Skate Boards.** Police Chief Jeff Groth provided a presentation to the Council (see record, Exhibit D) and explained previously considered city legislation and reminded the Council of the discussions held at that time. Chief Groth explained the need for code language and stated staff would be presenting legislation at a future meeting for Council consideration. Discussion followed.
6. **ADJOURN:** Mayor Mays adjourned the work session at 8:40 pm.

Submitted by:


Sylvia Murphy, CMC, City Recorder


Keith S. Mays, Mayor