



**SHERWOOD CITY COUNCIL MINUTES**  
**22560 SW Pine St., Sherwood, Or**  
**February 7, 2012**

**CITY COUNCIL WORK SESSION**

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 6:37 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Bill Butterfield, Matt Langer, Robyn Folsom and Krisanna Clark. Councilor Linda Henderson arrived at 6:42 pm.
3. **STAFF PRESENT:** City Manager Pro Tem Tom Pessemier, Finance Director Craig Gibons, Human Resource Manager Anna Lee, Police Chief Jeff Groth and City Recorder Sylvia Murphy.
4. **OTHERS PRESENT:** Sally Ho with the Oregonian.
5. **TOPICS DISCUSSED:**

- A. **Review of SWOT Reports:** Mayor Mays recapped and the Council reviewed the annual SWOT Reports provided by City Boards & Commissions in December 2011 (see record, Exhibit A). The following discussion occurred;

**Budget Committee:** The Council discussed challenges with lack of meeting quorum, discussed having robust agenda's and the number of annual meetings. Comments were received regarding the number of annual meetings in comparison to prior years and how this was good and allowed the members to be more informed. Comments were also received regarding not holding meetings unless there was significant business to discuss. Staff recommended polling the members to see if a meeting should be held based on the agenda business.

**Cultural Arts Commission:** Council Liaison Folsom commented regarding the volunteer base and their willingness to pursue grants and the Commission's discussion of having a "Friends Group". Mayor Mays suggested a future joint work session with the Commission. Comments were received from City Manager Pro Tem regarding staff offering to work on grants for the back stage area of the Community Center.

**Library Advisory Board:** Mayor Mays commented regarding the RFID (Radio Frequency Identification Device), no other comments nor discussion occurred.

**Parks Advisory Board:** Council briefly discussed a Park Levy and Council Liaison Butterfield informed the Council that current Chair Schierman may not request reappointment when his

term expires. Discussion occurred regarding lite agenda's and not holding meetings when there isn't much business to address and possibly reducing the number of annual meetings.

**Planning Commission:** Mayor Mays suggested a refresher training course on planning and development and stated the Commission has done a good job and has performed extensive work with Code Cleanup. Mayor Mays said the Commission had some development work ahead of them.

**SURPAC:** Council discussed SURPAC's quarterly meeting schedule and comments were received that SURPAC was doing a good job. Discussion occurred regarding the current vacancy being an at-large position and filling the position to allow the new member to be part of the future discussion of a project list.

**Other Topics:** Mayor Mays commented regarding the City's partnership with the Sherwood School District and utilizing joint resources.

City Manager Pro Tem Tom Pessemier commented regarding outdoor burning and discussion occurred regarding staff looking into the regulation currently in place with TVFR as well as the City.

**6. ADJOURN:** Mayor Mays adjourned the work session at 7:00 pm.

## **REGULAR CITY COUNCIL MEETING**

- 1. CALL TO ORDER:** Mayor Mays called the meeting to order at 7:05 pm.
- 2. PLEDGE OF ALLEGIANCE:**
- 3. ROLL CALL:**
- 4. COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Bill Butterfield, Matt Langer, Robyn Folsom, Linda Henderson and Krisanna Clark.
- 5. STAFF PRESENT:** City Manager Pro Tem Tom Pessemier, Police Chief Jeff Groth, Finance Director Craig Gibons, Economic Development Manager Tom Nelson, Human Resource Manager Anna Lee and City Recorder Sylvia Murphy.

Mayor Mays addressed the Consent Agenda and asked for a motion.

## **6. CONSENT AGENDA**

- A. Approval January 7, 2012 City Council Minutes**
- B. Approval of January 17, 2012 City Council Minutes**
- C. Approval of January 21, 2012 City Council Minutes**
- D. Resolution 2012-004 Reappointing Diana Stanley to Library Advisory Board**
- E. Resolution 2012-005 of the City of Sherwood approving employment related decisions of the Pro Tem City Manager consistent with Section 33 of the Sherwood Charter**

**MOTION: FROM COUNCILOR LINDA HENDERSON TO ADOPT THE CONSENT AGENDA, SECONDED BY COUNCILOR BILL BUTTERFIELD, ALL COUNCIL MEMBERS VOTED IN FAVOR.**

Mayor Mays addressed the next agenda item.

## **7. PRESENTATION**

**A. Eagle Scout Recognition**, no Scouts were present.

## **8. CITIZEN COMMENTS**

Neil Shannon came forward and commented regarding a report from 2000 titled "The Future of Old Town" and the need for \$10 million for improvements to downtown streets and the suggestion that Urban Renewal could be a means of funding. Mr. Shannon commented regarding former Mayor Hitchcock and his vision of the downtown area, streets, performing arts, Old School House, the Robin Hood Theater and a vibrant downtown. Mr. Shannon commented regarding the development that has occurred in the last twenty years and expressed his disappointment with the vacant lot of the former Robin Hood Theater and the lack of URA funds going towards the stage cover at Stella Olsen Park. Mr. Shannon commented regarding completed projects within the URD (Urban Renewal District) and funds allocated to those projects and stated the URD is now out of funds. Mr. Shannon commented regarding attending a URA (Urban Renewal Agency) meeting and hearing a staff presentation on increasing the maximum indebtedness of the URD and finding projects to spend the money on. Mr. Shannon commented regarding the Downtown area being distressed by empty store fronts and said the economic development program should be focused on filling store fronts and not building roads. Mr. Shannon commented regarding his appreciation of discussion of the URA Board and comments provided by Board members regarding spending and cost of projects and said URA's should not be used for pet projects but used to kick-start blighted areas to encourage private investment. Mr. Shannon stated the URA is redirecting tax funds from essential services such as fire, police, water, sanitary, road and indirectly from schools. Mr. Shannon referenced ORS 457.095 requirements and the need to make the findings that an area is "blighted".

Mayor Mays thanked Mr. Shannon and asked to receive other comments.

Eugene Stewart PO Box 534 Sherwood came forward and informed the Council the Marjorie Stewart Senior Center was celebrating their 30 Anniversary with a dinner on February 11th. Mr. Stewart asked the Council to take direction with the future of the Senior Center and the director position.

Mayor Mays addressed the next agenda item.

## **9. CITY MANAGER REPORT**

City Manager Pro Tem Tom Pessemier informed the Council that Police Chief Jeff Groth would be participating in The Polar Plunge on February 11<sup>th</sup> raising funds for Oregon Special Olympics.

Mayor Mays addressed the next agenda item.

## 10. COUNCIL ANNOUNCEMENTS

No announcements were received.

## 11. ADJOURN

Mayor Mays adjourned the Council meeting at 7:15 pm.

Submitted by:

  
Sylvia Murphy, CMC, City Recorder

  
Keith S. Mays, Mayor

Note: No audio or video recording taken for this meeting.