



**SHERWOOD CITY COUNCIL MEETING MINUTES**  
**22560 SW Pine St., Sherwood, Or**  
**February 17, 2015**

**WORK SESSION**

1. **CALL TO ORDER:** Mayor Krisanna Clark called the meeting to order at 5:32 pm.
2. **COUNCIL PRESENT:** Mayor Krisanna Clark, Council President Sally Robinson, Councilors Jennifer Kuiper and Beth Cooke. Dan King via conference call. Councilor Jennifer Harris arrived at 5:40 pm and Councilor Linda Henderson arrived at 5:45 pm.
3. **STAFF PRESENT:** City Manager Joseph Gall, Public Works Director Craig Sheldon, Operations Supervisor Rich Sattler, Police Chief Jeff Groth, Community Development Director Julia Hajduk, Administrative Assistant Colleen Resch, and City Recorder Sylvia Murphy.
4. **TOPICS:**

**A. Water 101 Presentation**

Craig Sheldon Public Works Director recapped a presentation (see record, Exhibit A) and referenced a map labeled Sherwood Water Supply Improvements Project Preliminary Hydraulic Profile Analysis (see record, Exhibit B). Craig explained the following areas in the presentation:

Water Project background, Transmission Mains, City Wells and their capacity's, Interruptible Water, Storage and Pump Stations. Craig briefed the Council on the water project history dating back to 2005 when the City went to the voters to seek approval of utilizing Willamette River Water. He stated in 2006 the City hired a consultant to complete a feasibility study of a pipeline route and the City entered into an Intergovernmental Agreement (IGA) with Tualatin Valley Water District (TVWD) to acquire ownership interest in the water treatment plant and purchase 5 mgd (million gallons per day) capacity of undivided interest. He said in 2007 the City entered into an IGA with the City of Wilsonville to purchase 20 mgd capacity and 2537 lf (linear feet) of transmission main (segment 2) and hired a consultant for design and construction management of the project. He said in 2008 the City entered into multiple IGA's with the City of Wilsonville for 6400 linear feet of a 48" transmission main with a capacity of 26.2 mgd, this was segments 4 and 5. The City then contracted with Emery and Sons to construct a 4 mgd reservoir with overlaying tennis courts located at Snyder Park and 1500 feet of a 48" award winning steel welded transmission main. He said the City entered into an IGA with the Willamette River Water Coalition (WRWC) to increase the City's share of the WRWC Willamette River Permit from 5 mgd to 20 mgd.

Craig stated in 2009 the City completed a 4.0 mg (million gallon) reservoir, tennis courts and pump station and the State of Oregon approved a Water Management and Conservation Plan relating to the Willamette

River for the City. He stated Emery and Sons was awarded the contract to construct 18,000 linear feet of the 48" main. He said in 2010 segments 6-9 of the pipeline were constructed and in 2011 the City entered into an IGA with the City of Wilsonville for temporary water. Also in 2011 the City completed a Meter Vault and a Rate Study with Wilsonville for costs associated with the water treatment plant. He said in 2012 the City completed a Seismic Upgrade to the Sunset Reservoir #1. In 2013 the City purchased 20 mgd ownership interest in Segment 3A and completed Segment 3B to finalize the pipeline project. He said in 2014 the City moved to implementing Advanced Metering Infrastructure (AMI).

Craig recapped Financial Analysis Performed and briefed the Council on the history and need to increase water rates and the desire of the Council at that time to implement a monthly water bill in anticipation of higher costs. He informed the Council that TVWD was unable to produce a monthly billing process and was not able to capture other fees that the City collected. He said it was then decided by the City Council that utility billing needed to be brought back in house.

Craig explained Rate Forecast Through Debt Repayment Period and informed the Council the average residential water bill was \$47.64 per month and the desire of the formerly seated Council was not to increase water rates. Discussion followed regarding the last rate increase and Craig stated the Finance Director was not present to answer but he thought the increase was in 2010 or 2011.

Craig explained the next steps in moving forward and the Council discussed neighboring jurisdictions and general water supply. Craig stated the City of Tualatin was currently reviewing their water options and Tigard and Lake Oswego were looking at a partnership. He briefed the Council on the Water Master Plan, the Water Treatment Master Plan, Plant Expansion and the Willamette River Governance Group. Council discussion followed.

## **B. Metro-Update from Metro Councilor Craig Dirksen**

Mr. Dirksen presented the Council with a presentation (see record, Exhibit C) and a handout, Oregon Transportation Forum-Transportation Funding and Policy Package (see record, Exhibit D) and recapped transportation funding, transportation crisis, and lack of funding to maintain infrastructure. He explained the lack of federal funding and how the gas tax has lost its purchase power due to inflation and how Congress was taking money from income taxes to pay for highway construction. He recapped information regarding an Oregon solution and an Oregon Transportation Forum and the participating supporters. He explained the Forum agreed on a proposal in late 2014 for a smarter gas tax that ties gas tax to fuel efficiency that would increase funding for road maintenance. He explained it would also support transit for elderly and disabled residents. He recapped new construction and a gas tax increase for multi-modal enhance program for new projects and restore Connect Oregon funding, which would provide \$50 million a year. He explained "orphan highways" and how they function more like local arterials and spoke of Hwy 99 through Sherwood and Tualatin-Sherwood Road. He explained these orphan highways were neglected by ODOT. He explained a one-cent, 10 year gas tax would ensure needed improvements can occur.

Mr. Dirksen explained the support for this solution from JPACT (Metro's Joint Policy Advisory Committee on Transportation) and said state representatives needed to hear this is a priority.

Mr. Dirksen recapped the Southwest Corridor area and explained the current focus includes, OHSU, the Hillsdale area, PCC Sylvania and the Tigard Triangle. He informed the Council decisions were forthcoming this summer.

Mr. Dirksen briefly recapped transportation and transit of the east side of Portland. He explained and recapped the 2015 Growth Management Decision and informed the Council that upcoming discussions would be occurring with MPAC (Metro Policy Advisory Committee). He addressed the Climate Smart slide of the presentation and stated Metro Council has approved the groundbreaking plan. He stated it was based on implementing locally-adopted plans and said LCDC will review the plan Jan 22-23 in Portland.

Mr. Dirksen briefly recapped the Willamette Falls and said Metro, partners and property owners reached an easement agreement on Dec 11, 2014. He spoke of developments and providing public access to the falls and encouraging private development in the area.

Mr. Dirksen briefly reviewed the remainder of the presentation including parks and natural areas, neighborhood restoration grants, solid waste, Metro's new Auditor Brian Evans, the Oregon Zoo and new elephant feature and Portland's 5 Centers for the Arts all managed by Metro.

## **5. ADJOURN**

Mayor Clark adjourned the work session at 7:03 pm and convened to a regular Council meeting.

## **REGULAR SESSION**

- 1. CALL TO ORDER:** Mayor Clark called the meeting to order at 7:13 pm.
- 2. COUNCIL PRESENT:** Mayor Krisanna Clark, Council President Sally Robinson, Councilors Linda Henderson, Jennifer Harris, Jennifer Kuiper and Beth Cooke. Councilor Dan King via conference call.
- 3. STAFF PRESENT:** City Manager Joseph Gall, Police Chief Jeff Groth, Police Captain Ty Hanlon, Police Captain Mark Daniel, Community Development Director Julia Hajduk, Human Resources Analyst Sherryl Childers, Public Works Director Craig Sheldon, Administrative Assistant Colleen Resch, and City Recorder Sylvia Murphy.

## **4. APPROVAL OF AGENDA:**

**MOTION: FROM COUNCILOR KUIPER TO APPROVE THE AGENDA, SECONDED BY COUNCILOR HARRIS. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (COUNCILOR KING VIA CONFERENCE CALL).**

Mayor Clark addressed the next item on the agenda.

## **5. CONSENT AGENDA:**

- A. Approval of February 3, 2015 City Council Meeting Minutes**
- B. Resolution 2015-016 appointing Amy Miller Juve to the Police Advisory Board**
- C. Resolution 2015-017 appointing Bob Silverforb to the Police Advisory Board**

- D. Resolution 2015-018 appointing Christian Verkest to the Police Advisory Board
- E. Resolution 2015-019 appointing Christopher West to the Police Advisory Board
- F. Resolution 2015-020 appointing David McCart to the Police Advisory Board
- G. Resolution 2015-021 appointing Diane Foster to the Police Advisory Board
- H. Resolution 2015-022 appointing Laurie Zwingli to the Police Advisory Board
- I. Resolution 2015-023 appointing Rich Miller to the Police Advisory Board
- J. Resolution 2015-024 appointing Sean Garland to the Police Advisory Board
- K. Resolution 2015-025 authorizing the City Manager to sign the updated 2015 IGA with the City of Portland for the purposes of continued participation in the Regional Justice Information Network
- L. Resolution 2015-026 ratifying the contract agreement between the City of Sherwood and the American Federation of State, County and Municipal Employees (AFSCME); and authorizing the City Manager to sign the Successor Collective Bargaining Agreement between the City of Sherwood and AFSCME

**MOTION: FROM COUNCILOR HARRIS TO APPROVE THE CONSENT AGENDA, SECONDED BY COUNCILOR KUIPER. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (COUNCILOR KING VIA CONFERENCE CALL).**

Mayor Clark addressed the next item on the agenda.

## **6. PRESENTATIONS:**

### **A. Eagle Scout**

Mayor Clark recognized Adrian Moons as an Eagle Scout Award recipient. Adrian was not present and Mayor Clark indicated the Certificate of Achievement would be mailed.

City Manager Gall stated although not scheduled on the agenda, he would ask the Council to consider the swearing in of a new Sherwood Police Officer.

### **B. Swearing In new Police Officer**

Chief Groth asked Chris Pierce to come forward to be introduced and sworn in as a new Police Officer. He said Chris Pierce is originally from the Warrenton, Oregon area and attended Oregon State University earning a Bachelor of Science in Speech Communications. He said he worked at Costco and was a co-owner of a fitness facility. He said Chris competed against approximately 100 other applicants for the position and rose to the top as a recruit applicant beating out other applicants with police experience. He asked Chris to introduce his family.

Chris Pierce introduced his father Jim Pierce who is a retired Oregon State Police Officer, his mother, his sister and his girlfriend.

Chief Groth thanked the family members for attending and said that Chris came about this decision naturally having grown up with a father that served with the State Police. Chief Groth administered the Oath of Office and had Officer Pierce sign the Criminal Justice Code of Ethics. Chief Groth asked Jim Pierce to come forward and pin on Officer Pierce' police badge.

City Manager Gall asked Chief Groth to explain the process for a recruit.

Chief Groth said Officer Pierce will have an 18 month training process involving field training through the Sherwood Police Department and attendance at the Oregon Basic Police Academy in Salem. He said once he has completed all of the training he will be ready for patrol.

Mayor Clark congratulated Officer Pierce and addressed the next item on the agenda.

## **7. CITIZEN COMMENTS:**

Ivonne Gebhart, Sherwood resident approached the Council and said as a 20 year plus resident of Sherwood it has been really something to live through growth and prosperity in our community and she shared topics that are important to Sherwood. She referred to supporting families by making sure that City government has done all within the law including second amendments rights, to provide protection of people and property through police and law enforcement with continued swift response of emergency personnel. She stated, next is supporting Sherwood families by maintaining a business friendly environment and free market approach to growth and policies that affect commerce. She stated parks and recreation are essential to a healthy, balanced community where members of our community can relax mind, body and spirit. She stated the budget process is essential to our community's peace of mind in not incurring debt without positive revenue options, planning and avoiding government growth in the name of community growth. She commented regarding transportation and said it includes scheduled and consistent street maintenance and supporting these in the budget. She stated many of the major arterials we use are governed and maintained by other governmental entities and maintaining intergovernmental representation for Sherwood's interest as we grow is paramount. She commented regarding Sherwood's infrastructure through utilities and water. She said finally, informing and providing educational opportunities to constituents on the workings, processes and procedures involved in keeping our municipality vibrant and law abiding and most importantly continued encouragement for civic duty and involvement in our form of government. She stated she wanted to encourage each one of our honorable members of the Council by saying each of you is a very special and an important resource to Sherwood, to stay positive and communicate within the bounds of love and respect, but if there is no love then at the very least respect the office for which each of you holds.

Jennifer Fagerstrom with Sherwood Main Street came forward as a representative of the Board of Directors and welcomed the new Councilors and new Mayor and said they are looking forward to working with the Council. She shared Sherwood Main Street's objectives and goals. She said they partner with Main Streets across Oregon and the goal is to revitalize Old Town and drive tourism and activity. She said they provide Old Town support to large scale events and are coordinating the Halloween activities this year. She said they partner with local community organizations and there are two board members that serve as Chamber ambassadors. She commented on the opening of the new arts center and said they are looking forward to partnering with the City. She referred to working with City staff and provided examples. She said as Old Town continues to grow they are looking forward to working with the Council and said Sherwood Main Street formally requests that the Council reassign a liaison to the Board of Directors and said this will keep the lines of communication open and assure maximum benefits to Old Town. She stated their meetings have approximately 20 community members and business owners in attendance and 10 active board members. She said the group is a volunteer led organization and primarily funded by 4 board members. She commented on the map project, provided a copy to the

Council, and said this was funded through local businesses and said now they are working on a winery map to drive some tourism into town. She requested a future opportunity to come before the Council and provide more information about Sherwood Main Street.

Mayor Clark said she served as the liaison to Sherwood Main Street previously and when the two Council vacancies are filled she will assign a new liaison.

Bud Ransom came forward and stated three years ago he was asked to place a slab up for the batting cages and he provided them a bid of \$14,000 and they agreed to let his men's senior semi pro team use the field. He said it has worked for the past 3 years and now they are asking him to pay \$1000 to use the field. He said he spoke with Recreation Coordinator Lance Gilgan and he suggested coming before the Council to have the agreement grandfathered in.

Mayor Clark suggested Mr. Ranson work with the City Manager. City Manager Gall said he will have staff respond to Mr. Ranson's request.

Michelle Boyle came forward and stated if you are wanting to downsize your home with less expense and upkeep in Sherwood there are not too many options. She said she has been a Sherwood resident for 8 years and is starting a dialogue about tiny houses. She said she is an advocate for socially and fiscally responsible living. She said she is building a tiny house in the driveway of her rental home. She said she is considering moving into her tiny home but asked what her options are in Sherwood. She commented on apartment living and the challenges and compared that to living in a cozy cottage. She shared her ideas about what can and should be done with the newly annexed area west of Sherwood. She said there is an opportunity to set Sherwood apart from our sprawling neighbors and consider more thoughtful and sustainable living options like tiny house communities. She said the recent downturn in the economy has proven that bigger is not always better. She said developers prefer apartments and large homes for their positive return on investment but when you consider the carbon footprint or average sustained values per square foot she would encourage them and the Council to take another look. She said tiny houses are gaining popularity with empty nesters, baby boomers, recent college graduates and small families with their eyes on sustainability. She commented on the financial advantages to living responsibly and provided examples. She referred to gaining a national spotlight for being progressively, socially and environmentally responsible and said the Council should consider zoning rules that encourage the lifestyles that focus on those goals. She said she is starting the dialogue and asked who she should talk to in order to make this happen.

Councilor Harris asked Ms. Boyle if the Council could come see the tiny home she is building.

Ms. Boyle said she is having an open house on Sunday at 1:00 pm at 22716 Lincoln Street and the house is about 60 percent complete.

Councilor Henderson encouraged everyone to park at Snyder and walk to the house. She stated that Ms. Boyle partnered with Public Works to get some recyclable material from the home off of Elwert Road.

Ms. Boyle said the house is still under construction and she will also have a grand opening when the house is completed.

Councilor Kuiper asked if her home is on wheels.

Ms. Boyle said yes. She said it is on an 8 x 24 foot long triple axel trailer. She said even if Sherwood does not embrace tiny houses on wheels there is a lot of opportunities for tiny houses and said it is an opportunity to add diversity to our housing and population and gain notoriety.

Mr. Gall said they will follow up with Ms. Boyle and answer her questions. He clarified that Sherwood west is not annexed into the City. He directed Ms. Boyle to the Planning Commission and staff noted the Planning Commission currently has a vacancy.

With no other citizen comments received, Mayor Clark addressed the next item on the agenda.

## **8. NEW BUSINESS:**

### **A. Resolution 2015-027 assessing sidewalk construction costs on 22050 SW Hail Place Sherwood, Or 97140 and directing the City Recorder to enter such assessment in the City's Lien Docket**

Public Works Director Craig Sheldon presented the staff report and said this is part of the Sidewalk Assistance Program and this particular property has signed up for the agreement but has not made all of the payments. He said staff is willing to work with the property owner and he is asking the Council to extend the deadline to June 1.

Council President Robinson clarified that Mr. Sheldon is asking the Council to approve an extension in the form of a resolution.

Mr. Sheldon said the property owner has been notified a minimum of 15 times and at that time a resolution to lien the property was placed on the Council agenda and the property owner was notified that they can attend the Council meeting. He said when the property owner received the letter they made a payment and asked if they could wait until they receive their tax returns. He said the amendment will extend the deadline to June 1. He said hopefully they will pay their bill and the lien process will be avoided.

Mayor Clark clarified that he is requesting to amend the resolution to include an extension.

The City Recorder stated that Mr. Sheldon is requesting that the Council amend the resolution with language extending the effectiveness of adding the property to the lien docket effective June 1. She said if approved the property owner would not go on a lien docket until June 1 allowing them time to pay the balance.

Mayor Clark asked if Council is willing to consider the amendment.

Council President Robinson asked how much has been paid and what payment did they just make.

Mr. Sheldon said they made a \$100 payment and the bill was almost \$900 and the balance is now \$200 and they said they would pay that as soon as they get their tax return.

Councilor Harris asked if they have been actively communicating with staff.

Mr. Sheldon said yes and noted they have 12 months to pay which ended at the end of December. He said staff has sent several notices per the code. He said when the property owner received notice that a resolution was coming before the Council they called and made arrangements. Mr. Sheldon said he would like to give them a chance to pay the bill before entering the lien process.

Councilor Kuiper clarified that the property owners indicated they would pay once they received their tax return.

Mr. Sheldon said yes and if this amended resolution is approved and they haven't paid by June 1 they will place a lien on the property.

Mayor Clark asked for the language needed to amend the resolution.

Ms. Murphy said under Section 2 of the resolution after the first sentence "City Council directs the City Recorder to enter the assessment in the docket of City liens." the amendment would be ", effective June 1, 2015 if not paid in full."

Council President Robinson stated it should read not paid in full by that date.

Ms. Murphy stated that the language "by that date" does not need to be added because it already states the date. She said the amendment would be to amend Section 2 sentence 1 removing the period and adding ", effective June 1, 2015 if not paid in full."

**MOTION: FROM MAYOR CLARK TO AMEND THE RESOLUTION 2015-027 AS STATED BY THE CITY RECORDER.**

Council President Robinson noted that Section 1 would also need to be amended to reflect \$200.

Ms. Murphy said the unpaid balance will go on the City lien docket. She noted the customer has paid \$100 and now the balance is \$200 and Section 1 will need to be amended.

**MOTION: FROM MAYOR CLARK TO AMEND HER MOTION TO INCLUDE CHANGING THE AMOUNT FROM \$300 TO \$200, SECONDED BY COUNCIL PRESIDENT ROBINSON.**

Ms. Murphy asked if there was a second on the first motion.

Mayor Clark withdrew both motions and made a new motion.

**MOTION TO AMEND: FROM MAYOR CLARK TO AMEND RESOLUTION 2015-027 AS RECOMMENDED BY CITY RECORDER SYLVIA MURPHY TO ALSO CHANGE THE AMOUNT OWED FROM \$300 TO \$200, SECONDED BY COUNCIL PRESIDENT ROBINSON. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (COUNCILOR KING VIA CONFERENCE CALL).**

Ms. Murphy asked if the Council was planning on amending Section 2.

Mayor Clark said her motion incorporated all of the City Recorders recommendations and asked if that was the Councils understanding. The Council agreed that the motion was amended to include all of the changes recommended by staff.

**MOTION: FROM MAYOR CLARK TO APPROVE RESOLUTION 2015-027 AS AMENDED, SECONDED BY COUNCIL PRESIDENT ROBINSON. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (COUNCILOR KING VIA CONFERENCE CALL).**

Mayor Clark addressed the next agenda item.

**B. Resolution 2015-028 authorizing the City Manager to enter into a professional services contract with AMEC Foster Wheeler for environmental consultant services associated with the Tannery Brownfield Site Assessment**

Councilor Kuiper stated she and her husband are employees of AMEC and they are Geologists and Project Managers. She said AMEC is a multinational global company with 40,000 employees. She stated there is an office in Tigard and a nationally recognized Brownfield expert and his team prepared a proposal for this project. She said they went through an interview process and intent to work on the Tannery Project under a grant. She stated she and her husband did not have any role in the proposal or the interview and do not intend to have a role in the project. She said however for the interest of avoiding any conflict of interest she will recuse herself from discussion and from the vote. Councilor Kuiper stepped down from the dais.

Community Development Director Julia Hajduk said the City applied for a grant from the EPA in January 2014 and AMEC Foster Wheeler pro bono assisted the City with submitting the grant application. She said AMEC understood that they would have to go through an RFP process. She said the EPA awarded the grant in early July of 2014 and they submitted additional paperwork to finalize. She said the grant period is from October 2014 to October 2017 and is a \$200,000 grant. She said the consultant piece that was budget in the EPA grant is \$143,300. She said she consulted with other jurisdictions to prepare the RFP and it was open from November 4 to November 26. She informed the Council there was an error in the staff report which states the RFP period was October 30 through November 24 and said but there was a delay. She said internal staff reviewed the RFP along with assistance from Oregon DEQ and Business Oregon which is the State Economic Development Agency and they helped score the proposals. She said they interviewed the top two applicants and AMEC Foster Wheeler was the consultant firm that was unanimously selected. She said this resolution would authorize the City Manager to enter into a contract with AMEC Foster Wheeler for up to \$143,300. She said there is a contingency included and it is 100% covered by the EPA grant and there are no costs to the City. She said because this was not included in this fiscal year budget there will be a supplemental budget in the future to document revenue in and the expenditure out which should be net zero.

Councilor Harris asked when the selection was made. Ms. Hajduk said early January.

With no other questions from the Council, the following motion was received.

**MOTION: FROM COUNCILOR HARRIS TO APPROVE RESOLUTION 2015-028, SECONDED BY MAYOR CLARK. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (COUNCILOR KING VIA CONFERENCE CALL), COUNCILOR KUIPER RECUSED.**

Councilor Kuiper returned to the dais.

Mayor Clark addressed the next item on the agenda.

#### **9. CITY MANAGER REPORT:**

City Manager Gall announced the grand opening for the Sherwood Center for the Arts on February 28 from 11:30 am to 3 pm. He commented on the appointments to the Police Advisory Board under the Consent agenda and asked the new members in the audience to stand and be recognized. He said Councilor Henderson is the liaison to the board and noted that they will be dealing with many topics as well as the marijuana issue. City Manager Gall and the Council welcomed the new board members.

Mayor Clark addressed the next item on the agenda.

#### **10. COUNCIL ANNOUNCEMENTS:**

Councilor Cooke said a Cub Scout Pack 710 is currently selling raffle tickets for the opportunity to win 2 Southwest Airlines round trip tickets and said to contact Pack 710 for more information.

Councilor Harris said she attended the Cultural Arts Committee meeting and announced the grand opening for the Sherwood Center for the Arts is 11 am to 3 pm and said there will be snacks provided by Sweet Story and Sesame Donut. She said there will be self-guided tours, live entertainment, art activities and souvenirs. She commented on the interest in the Center from other communities. She said there are 2 vacancies on the Cultural Arts Commission and encouraged people to apply and said they only meet once a month.

Council President Robinson said she is the liaison to the Planning Commission and extended an invitation to attend the meeting next Tuesday and said they need public input regarding the marijuana issues that are coming up. She stated they involve medical marijuana regulations and recreational use and said they are different issues with different deadlines. She noted they will be discussing medical marijuana dispensaries first and need input. She said the Sherwood West Concept Plan had its first meeting and may be looking for a different location to host more people. She urged citizens to attend the Sherwood West Concept Plan meeting and read about the plan on the City website. She thanked City staff for all of the efforts with the new Council to help them learn about the City government. She encouraged citizens to bring forward their concerns.

Councilor Kuiper announced the Sherwood Foundation for the Arts is having a puzzle contest on Saturday. She said she will be competing with her husband and it will be at the Police Station on February 21. She thanked to audience for attending the meeting and thanked the staff for entertaining all of their questions.

Councilor Henderson announced the new Police Advisory Board and said she is hoping they will get started next month and said the meeting will be open to the public and feedback is appreciated. She announced Mary Poppins will be performed the first two weekends in March at the Sherwood Center for the Arts. She said she is the liaison to the Community Development Block Grant Program which is a three tiered program that is federally funded through Washington County and is for capitol and service projects. She said she attended a meeting last Thursday where awards were being made to the County

Commissioners Board. She reported the City of Cornelius is partnering with Vienna Star to build a public library that has senior living above the library. She said it is a public/private partnership that provides senior living and in exchange for living they will volunteer in the library. She said Project Homeless Connect is a program in Washington County that is run through Sunrise Church in Hillsboro and said Kim Marshall who runs the program lives in Sherwood. She said they requested a \$50,000 grant and said Project Homeless twice a year coordinates with medical and dental professionals to provide services to the homeless. She announced the Tom Grant concert will be at the Sherwood Center for the Arts on March 20. She said the concert is a fundraiser for two Sherwood students going on a People to People exchange.

Mayor Clark announced the Growler House will have their one year celebration tomorrow night from 6 pm to 7 pm with a ribbon cutting at 6:30 pm. She said Friday is the Police Awards Banquet at Bella Via. She announced that Saturday is Swinging with Spaghetti at the Sherwood High School to support the Band. She said she is going to attend the City Day at the State Capitol with Councilor Harris and speak with Representative John Davis and Senator Kim Thatcher. She announced the ribbon cutting for the Sherwood Center for the Arts will be at 11:30 am on February 28 and the center will be open from 11 am to 4 pm.

Mayor Clark addressed the next item on the agenda.

**11. ADJOURN:**

**MOTION TO ADJOURN: FROM COUNCILOR HENDERSON, SECONDED BY MAYOR CLARK. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (COUNCILOR KING VIA CONFERENCE CALL).**

Mayor Clark adjourned the meeting at 8:14 pm

Submitted by:

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Sylvia Murphy, MMC, City Recorder

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Krisanna Clark, Mayor