



# JOB ANNOUNCEMENT

## 2015-016

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### **Mechanic**

#### **Operations / Public Works Department**

#### **Part Time 20 hours per week / Non-Exempt / AFSCME Represented**

**SALARY:** \$21.22 - \$27.17 Hourly Plus 6% City paid PERS

**OPENS:** June 18, 2015

**CLOSES:** July 17, 2015 at 5:00pm PST.

**APPLY TO:** Human Resources – City of Sherwood  
22560 SW Pine Street  
Sherwood, OR 97140  
(503) 625-4201 - Fax (503) 625-5524  
[humanresources@sherwoodoregon.gov](mailto:humanresources@sherwoodoregon.gov)

#### **SUMMARY AND REQUIREMENTS**

The Mechanic performs fully-qualified vehicle, maintenance, rebuild, and fabrication services. Performs a variety of work in the repair, overhaul, and maintenance of light to heavy duty automotive, public safety, off-road equipment, and small equipment.

**MANDATORY REQUIREMENTS:** Requires in-depth knowledge of the standard practices, techniques and tools used in repairing, maintaining and overhauling heavy and light equipment, gasoline, diesel, engines, and electrical equipment. Knowledge of the principals of internal combustion engines, automatic and standard transmissions, differentials, hydraulic brakes, electrical systems and all other equipment systems and assemblies. Must be skilled in the use of full range of hand and power tools used in automotive repair works. Must have thorough knowledge of work hazards and safety practices.

**SPECIAL REQUIREMENTS/LICENSES:** Possession of valid Driver's License. Class B CDL with tank endorsement. May require certain ASE Certificates. Associates degree in automotive/diesel technology or graduation from a two year automotive school and 3 years of experience in a full service fleet maintenance and repair garage that included diesel and combustion engines or an equivalent combination of education and experience enabling the incumbent to perform the essential functions of the position.

**DESIRABLE REQUIREMENTS:** Previous experience in a municipal public works department.

#### **APPLICATION MATERIALS**

A City Application Form is required. Application materials must be completed and received by the Human Resource Department on or before the closing date. Electronic copies are accepted with a signature. Application materials can be found online at [www.sherwoodoregon.gov](http://www.sherwoodoregon.gov) or may be requested by mail by calling Human Resources at (503) 625-4201.

#### **SELECTION PROCESS**

A City Application Form, cover letter, and resume will be used to select the top candidates. Those selected for further consideration will be invited to an oral interview. Prior to hiring, the successful candidate may be asked to complete a satisfactory pre-employment criminal history background and drug test.

#### **NOTIFICATION**

Applicants that are not selected will be notified by phone or mail once the position has been filled.

#### **EQUAL OPPORTUNITY EMPLOYER**

The City of Sherwood is an Equal Opportunity Employer dedicated to a policy of non-discrimination in employment on the basis of race, color, religion, sex, national origin, age, or physical disability. The City of Sherwood provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the Human Resource Department at (503) 625-4201.