



City of Sherwood  
22560 SW Pine St  
Sherwood, OR 97140  
Tel 503-625-5522  
Fax 503-625-5524  
www.ci.sherwood.or.us

Mayor  
Krisanna Clark

Council President  
Sally Robinson

Councilors  
Linda Henderson  
Dan King  
Jennifer Harris  
Jennifer Kuiper  
Renee Brouse

City Manager  
Joseph Gall



2009 Top Ten Selection



2007 18<sup>th</sup> Best Place to Live



October 7, 2015

John Ghilarducci, Managing Principal  
FCS Group  
7545 166<sup>th</sup> Avenue NE, Suite D-215  
Redmond, WA 98052

Re: City of Sherwood Transportation SDC and Street Fees Study  
Notice of Intent to Award

Dear Mr. Ghilarducci,

This is the Notice of Intent to Award required to be sent to all proposers pursuant to OAR 137-047-0610(1).

The City of Sherwood received two (2) proposals for professional services associated with City of Sherwood Transportation System Development Charge and Street, Sidewalk, and Street Lighting Fees Study Request for Proposal (RFP). The RFP submittals were opened at Sherwood City Hall on Thursday, October 8th.

City staff reviewed and scored the submittals in conformance with the requirements of the RFP. The results of the scoring are shown below:

<u>Consultant</u>	<u>Total Average Score</u>
FCS Group	93.6
Gilardi Rothstein Group	90.6

Based on City staff scoring of the proposals, the apparent high score of 93.6 belongs to FCS Group.

It is the intent of City staff to enter into negotiations with FCS Group to determine a final scope of work and related fee amount. If an agreement on scope of work or fee amount cannot be reached with FCS Group, the City may utilize its option and end negotiations with FCS Group and conduct negotiations with the second highest scoring consultant, Gilardi Rothstein Group.

City staff will recommend award of the professional services contract for this project to the consultant (FCS Group) pending successful conclusion of the negotiations for the final scope of work and fee.

C: Project File



If you wish to protest the City's Intent to Award, you must do so within seven (7) days after the date of the issuance of this notice. The protest must comply with the terms of ORS 279B.410. Any protest not so complying will not be considered by the City. Protests must be directed to:

Robert Galati, P.E.  
City Engineer  
City of Sherwood  
22560 SW Pine St  
Sherwood, OR 97140

If you have any questions, please contact me at (503) 925-2303.

Sincerely,



Robert Galati, P.E.