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Town Center Plan

Over the past ten months, the City has been working with our stakeholders and interested citizens in developing a Town Center Plan. A "town center" is a designation of a place that is categorized as the center of activity for a community, near where people live so that they can easily get around with plenty of things to see and do. The Planning Commission recently approved Sherwood's Town Center boundary and we are now developing the plan that will incorporate the vision and goals for the designated Town Center area. We will be updating the Planning Commission

on some of the ideas and implementation strategies at the May 14, 2013 Planning Commission meeting at 7:00 pm at City Hall. Please join us at that meeting to learn more about the project and share your views about the project with your Commissioners. The background information on the project can be found on the city website, or contact Michelle Miller, Project Liaison at millerm@sherwoodoregon.gov or by phone at 503.625.4242.

Saturday Market is Moving

The Sherwood Saturday Market is announcing their plans to move the market to the newly built Cannery Square for the 2013 season starting on May 4th.

The market will have several new farmers this year along with all of your favorites. The move to Cannery Square will provide a refreshing feel for the market that's expected to be the best season so far. Sherwood Saturday market's opening day is May 4th. Cannery Square is located next to the library and City Hall on Pine St.

For more information check out their web site at: www.sherwoodmarket.blogspot.com.

Arbor Day Planting Event

Arbor Day is coming! The City of Sherwood is pleased to be celebrating Arbor Day on April 19, 2013 by planting trees and other vegetation at the swale in the Richen Park Subdivision. The swale is located on the east side of SW Richen Park Circle adjacent to the railroad tracks. Festivities will start at 2:00 pm and last for about an hour. This is a rain or shine event that is fun for the entire family.

The festivities include an Arbor Day proclamation by Mayor Bill Middleton followed by the planting of trees. Volunteers are asked to bring a shovel and gloves and can park along the street curb adjacent to the railroad tracks.

For additional information please contact Kirsten Allen, Planning Program Coordinator 503.625.4215 or Jennifer Ortiz, Volunteer Coordinator 503.625.4251 or visit the City website. We hope to see a great turnout for this community event!

Please join us on for the
City of Sherwood's
2013 Arbor Day Event

Friday April 19, 2013
2:00pm



Good Samaritan Saturday May 4th and 5th

Twice a year, the first Saturday in May and October, Sherwood Faith in Action Program hosts Good Samaritan Saturday. Volunteers join with additional Good Samaritans from Sherwood and King City area churches and community agencies to provide spring and fall clean up chores for Sherwood and King City seniors.

After a hearty breakfast at the Sherwood Senior Center, the generous volunteers move out to seniors homes in Sherwood and King City to wash windows or trim hedges, weed gardens, rake leaves and plant flowers.

Typically over 100 senior citizens request help with seasonal chores they find difficult to accomplish without assistance.

Providence Newberg Medical Center and a friendly alliance of local Sherwood churches, faith communities, and service organizations continue to support the operational structure of Faith in Action, the Sherwood interfaith volunteer program, now in its eleventh year of operation.

Please mark your calendars. It's important to let them know ahead of time so they can build your work team. Please let them know by calling 503.925.0585 or email at Mark@FaithInActionSherwood.org. Join us for a Good Samaritan Morning.



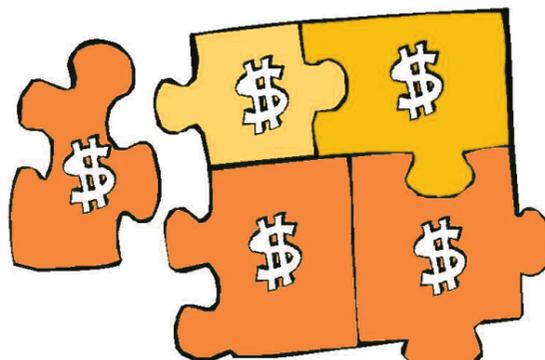
Proposed City Budget Released

On April 5th, Sherwood City Manager Joseph Gall released the Fiscal Year 2013-14 Proposed Budget. In compliance with state budget law, the Proposed Budget is balanced, and does not rely on any use of financial reserves. With a proposed workforce of 99 full time equivalent positions, the proposed budget includes the overall reduction of approximately two full-time equivalent positions. The total budget proposed for FY2013-14 is \$40,919,336, a 9.7% decrease from the current adopted budget for this fiscal year. This overall figure includes various reserves and contingency funds. Total spending for next fiscal year is proposed to be \$22,897,478 which is the lowest level of spending for the last ten years.

"With the continuing unsustainable increases in PERS costs, this budget development process has been challenging," said Joseph Gall, City Manager. "While we have made some difficult choices in deferring some infrastructure replacement projects and trimming positions for next year, I am more concerned about the longer term challenge of providing the level of public services that Sherwood taxpayers deserve and expect, especially from the Police Department." The Sherwood Police Department is at its lowest staffing level since 2001. The current staff level of 25 full time positions equates to 1.4 total staff per 1,000 population, based on

the 2013 population estimate of 18,265 residents. This level of staffing is well below the comparable average of 1.8 total staff per 1,000 residents for similar sized cities in Oregon.

The public hearing process will begin at the Sherwood Budget Committee on Monday, April 22nd and is expected to go through early May. All community members are invited to attend and participate in the budget process. Please visit the City website for regular budget updates and to review the proposed budget. For more information, please contact Craig Gibbons, Finance Director for the City of Sherwood at 503.625.4245 or by email at gibbonsc@sherwoodoregon.gov.



PUBLIC NOTICE

Budget Committee Meetings

A public meeting of the Budget Committee of the City of Sherwood and Sherwood Urban Renewal District, Washington County, State of Oregon to discuss the budget for the fiscal year July 1, 2013 to June 30, 2014 will be held at 22560 SW Pine St, Sherwood, OR. The meeting will take place on the 22nd day of April 2013 at 6:00 pm. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 5, 2013 at 22560 SW Pine St, Sherwood, OR between the hours of 8:00 am and 5:00 pm, or on the city website. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

The second meeting for Budget Committee deliberations is scheduled to be held at 22560 SW Pine St., Sherwood, OR on April 29, 2013 at 6:00 pm. If needed a third meeting for Budget Committee deliberations will be held at 22560 SW Pine St., Sherwood, OR on May 6, 2013 at 6:00 pm. Public comment may be accepted at these meetings. These are public meetings where deliberation of the Budget Committee will take place.

**National Library Week
April 14-19**

Since 1958, National Library Week has been celebrated by libraries across the country. The Sherwood Public Library is pulling out all the stops in April with displays and programs highlighting the enduring value of the public library. Festivities will begin with the announcement of the winners of our "Six Word Story Contest" on Monday, April 15. Join us on Wednesday, April 17 for an all-day Read-A-Thon and on Friday April 19, OMSI will bring their traveling program for kids on "Identity – Fingerprints and DNA." Call the Library at 503.625.6688 for more information on these and other activities.

**Tween Scavenger Hunt
April 18**

Calling all tweens in grades 4-7 - Use your research skills to find a list of information tidbits around the library. You might even discover a prize along the way... This program is FREE, and no registration is required. Meet in the Children's area at 3:30 pm.

"Art of the Story" Festival

Hear storyteller Patrick Ball on Saturday, April 20 at 10:30 am for "Crossing the Waters" as he weaves tales from when the Irish emigrated to Appalachia. Through stories and music, Patrick tells tales that connect these two cultures.

This year WCCLS hosts the "Art of the Story," our 9th annual storytelling festival, from April 13 to 20. Formerly known as the Hearing Voices Storytelling Festival, this is a week-long celebration of National Library Week. Featuring five professional storytellers, the festival's shows are intended for audiences of adults, as well as children aged 6 and up. The festival also features a storytelling workshop and a community story swap. See www.wccls.org/festival for more information.

Earth Day Craftshop April 22

Teens in grades 6-12 are welcome to join us on Monday, April 22 at 4:00 pm in the Young Adult area to make bracelets out of recycled pop can tabs. This program is FREE, and no registration is required.

2013 Maid Marian to be Announced at the Library

Please join us on Monday, April 22 at 6:00 pm for the Robin Hood Festival Association's coronation of Maid Marian for 2013. The ceremony will be held in the Fireplace corner of the Library.

Friends of the Library Annual Used Book Sale April 27

Put Saturday, April 27 on your calendar so you won't miss the annual Friends of the Sherwood Public Library Used Book Sale! From 10:00 am to 4:00 pm the Sherwood Senior Center will be filled with great bargains on hardbacks, paperbacks, and children's books and videos/CDs/DVDs with all proceeds directly benefiting the Sherwood Public Library. As always, members of the Friends will be allowed to enter the sale at 9:30am, so make sure to join!

Donations of books, audio books, CDs, and DVDs are being accepted at the Library during open hours in preparation for the sale. For more information, please call the Library at 503.625.6688.



Great Ways to Support Your Sherwood Library

Volunteer your time

The purpose of the Sherwood Volunteer Program is to give citizens a satisfying experience in assisting in the enhancement and improvement of the services that the City provides to the community. Volunteers give the City the ability to stretch tax dollars and improve the lives of its citizens. Would you like to work with books or other library materials? Would you like to help behind the scenes to make materials ready for check-out? By being a volunteer, you play a vital role at the Sherwood Public Library. When you donate your time, talents and skills, you support and enhance the Library's programs, services and mission. Check the library website to see a list of positions and fill out an application!

Donate materials

Do you have books, videos, compact discs, or tapes that you wish to donate? Here are some guidelines to help you when donating:

1. Only materials in good to excellent condition can be accepted. No soiled, torn, worn, moldy, or damp materials can be accepted.
2. The library reserves the right to decide what to do with your donations. We may decide to: add them to the library's collection; put them in the Friends of the Library Book Sale; or donate them to another library or organization.
3. No magazines can be accepted, principally due to space limitations.
4. No textbooks, encyclopedia sets, Reader's Digest Condensed Books, or videos with the NR-17 or X rating will be accepted.
5. The library can give you a receipt for tax purposes, but cannot put a dollar valuation on your donation.
6. The library may occasionally be unable to accept donations because of limited storage space. It is always best to call ahead! Please call 503.625.6688

Donate funds

You can also support the library by donating funds to The Friends of the Sherwood Public Library. The Friends are a private, Non-Profit 501c3 corporation that exists to provide support and funding for programs that will benefit the library and the community of Sherwood.

As we celebrate National Library Week, we thank our community for their ongoing support of our library here in Sherwood and encourage you to continue your support.



POLICE DEPARTMENT NEWS

20495 SW Borchers Drive

503.625.5523

www.sherwoodoregon.gov/policedepartment

Is the Police Department Staffed Adequately?

I believe everyone agrees it is critically important that Sherwood's Department keeps pace with community needs, and reflects the growth Sherwood has experienced over the last decade and will continue to experience. As we prepare to welcome very positive retail development, it is important to know that this development will add additional strain on our limited resources.

The reality is very simple: your police department does not have the resources it needs. In last month's article, I identified police staffing as a key focus area for 2013/14. This month I am sharing more of this problem with you.

Since 2001, our population has grown steadily, yet our staffing has actually decreased. The simplest way to measure historical staffing is by applying per capita ratios, most commonly called "officer to citizen ratios". Using this data, we know that Sherwood PD had a staffing ratio from 2001-2008 that ranged from 1.5 to 1.8 officers per 1,000 residents. Today our staffing level is 1.4 officers per 1,000 residents. This is the

lowest police staffing this community has seen in ten years or more.

Per capita ratios are also a logical and valuable way to measure and compare staffing to similar communities. Consider the following:

- The average staffing for city police agencies in the state of Oregon is 1.9 officers per 1,000 residents
- The average staffing for comparably sized cities in Oregon (15,000-21,000 population) is also 1.9 officers per 1,000 residents
- The average staffing for our neighboring city police departments (Tigard, Tualatin, King City & Newberg) is 1.8 officers per 1,000 residents

There is a common mis-perception that Sherwood is a "small town" with little or no crime. Out of 242 cities in Oregon, Sherwood is larger than 213 of them, placing it in the top 12% of Oregon cities by population. And, while we do enjoy a lower crime rate than the bigger cities, in 2012 our community saw increases in several measurable categories:

- Drug complaints up 40%
- Juvenile problems up 93%

- Thefts up 37%
- Fraud up 33%
- Criminal mischief up 31%
- Robberies up 66%
- Assaults up 67%

I believe it is important that residents are informed and I want residents and business owners to know we value your input and feedback. The Sherwood Police Department is YOURS and we want to hear from you. As we head into our formal budget process, every resident and business owner is welcome to attend and comment on the budget process. Your police department is working diligently to keep Sherwood special, and I think we all agree that a safer Sherwood is a better Sherwood.

In your service,
Jeff Groth-Chief of Police



FEATURED PARTNER: SHERWOOD SCHOOL DISTRICT



A GREAT PLACE FOR ALL KIDS

One of the major reasons that Sherwood is a great place to live is the high quality of the Sherwood School District. With a laser-like focus back in 2011, the School District Board of Directors developed a singular Board goal: "Every student will meet his or her individual growth targets in reading, writing and math." What does this mean for students and their families? This means that the district is putting measures and an accountability system in place that will ensure that, regardless of where a student is on the learning continuum -- special needs, to talented and gifted, and all of our students somewhere in between, their staff will be attentive to the individual academic growth, over the course of the year, for each and every student in the core content areas of reading, writing and math.

While always striving to improve, Sherwood Schools are making significant progress in being a great place for all kids. Back in August 2012, the Oregon Department of Education (ODE) released performance data for all Oregon schools using a new model recently approved by the Federal Government. The new model focuses on using student academic growth as its basis for evaluating school performance. Sherwood schools were among the state's top performers. All four elementary schools and Sherwood High School received Level 5 ratings, the highest awarded by the state. Both middle schools received Level 4 ratings. At the time, Superintendent Heather Cordie stated, "We are proud of the work completed each and every day in our schools. The teachers and staff work diligently to provide our students with a great education. The hard work of our staff, students, and their parents, who provide support at home, are really making a difference."

The City is proud to partner with the School District in a growing number of initiatives and activities to leverage and build upon our respective strengths. Whether it is partnering through the School Resource Officer program, jointly tackling substance abuse among our youth, or recent expansion of the City's

landscaping services to the district, we are proud to partner with one of the best public school systems in Oregon.



Superintendent Heather Cordie with a group of students at Edy Ridge Elementary School.

MAYOR UPDATE

Bill Middleton 503.822.5121
middletonb@sherwoodoregon.gov

In the next few months, our City will pass its budget for the upcoming year. It is your opportunity as citizens to let us know as a council your priorities. As I said when I ran for Mayor, the City must make it easy for the citizens to read and understand the budget. It is your money and you deserve a budget that responds to all of the city's needs.

We are going to look into every Department and see where we can save money that we can put into programs that the majority of citizens want. This is the opportunity for Department Heads to become true leaders by using their resources wisely. In the past few years, we have heard too often that we need more staff, yet the level of service remains the same or is reduced. Numerous staff were added and the number of supervisory level employees increased. During this budget, we need to reevaluate what is really needed to keep the city functioning well, and to make appropriate changes where necessary.

Do employees need to take home City-owned cars, receive fuel allowances, or receive paid memberships to the YMCA? Fairly compensating employees is essential to get the highest quality staff; however, excess compensation at a cost to our local taxpayers is not an option in these tight times. Think about what we could do with the savings from a more

frugal effective budget that plans for both short and long-term needs. Such savings could update our kids' parks, assure timely maintenance of our streets, and make wise improvements to our infrastructure to keep them in top shape. What would you do with savings that could be realized? These are your tax dollars at work--let me and your council members know how they should be spent.

In addition, the City Council is currently looking at the fees we charge for locating or remodeling a business in Sherwood. Development must pay its way, but we cannot drive business away by charging excessive fees. Our fees need to be comparable with surrounding cities if we are to generate more tax base.

Once the budget is finalized, we will publish salaries and benefits of our top level employees. This is another act of transparency that is long overdue.

The first budget committee meeting, which are open to the public, is scheduled for Monday, April 22nd at 6:00 pm at City Hall.

If you have budget suggestions, please don't hesitate to call or email me.

Mayor Update articles are written by the Mayor and reflect his opinion, and may not reflect the opinions of any Councilors.

COUNCIL CORNER

Dave Grant

Many people ask why we pay about \$25 more a month for water than our friends in neighboring towns. Why is that if they have the same challenges we have? Sherwood built a solution while others are still problem solving. As everyone knows, we had to build a pipe in one direction or another to keep up with demand and costs are paid for in our water bill. In 2005 we selected the Willamette River purification plant which provided a long-term solution to our water needs. This decision put Sherwood out in front of the water shortage problem. Other towns will need to do what we did before long and the \$25/month difference will erode.

So what can be done other than waiting until 2036 for the debt to be retired? The number one thing we can do is work to add partners in the Willamette River plant. Sharing the expense with others will substantially cut our costs just as Wilsonville's cost dropped when Sherwood joined. Through our membership in the Willamette River Water Coalition, we're working on just that. I'm determined to find a way to protect the rights and assets we currently have and at the same time work to get new users to help us reduce our costs.

Council Corner articles are written by individual councilors and reflect their opinion, and may not reflect the opinions of the Mayor or any other councilor.

YOUR MAYOR & CITY COUNCILORS



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BILL BUTTERFIELD

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CITY GOVERNMENT

| | | | |
|-------------------------------|---------------|--------------|-------------------------------|
| City Manager | Joseph Gall | 503.625.4200 | gallj@sherwoodoregon.gov |
| Assistant City Manager | Tom Pessemier | 503.925.2302 | pessemierr@sherwoodoregon.gov |
| City Recorder | Sylvia Murphy | 503.625.4246 | murphys@sherwoodoregon.gov |

| | |
|----------------------------|--------------|
| Administration | 503.625.4234 |
| Building | 503.625.4226 |
| City Hall Reception | 503.625.5522 |
| Code Compliance | 503.925.7106 |
| Economic Dev./URA | 503.925.2302 |

| | |
|------------------------|--------------|
| Engineering | 503.925.2309 |
| Finance | 503.625.4212 |
| Human Resources | 503.625.4201 |
| Municipal Court | 503.625.4225 |
| Planning | 503.925.2308 |

| | |
|-------------------------------|--------------|
| Police (records) | 503.625.5523 |
| Police (non-emergency) | 503.629.0111 |
| Public Works (Ops.) | 503.625.5722 |
| Utility Billing | 503.925.2315 |

PUBLIC WORKS

Spring Brings Hydrant Flushing Season

Beginning in mid-April, the Water Operations Crew will systematically open fire hydrants around town and allow the water to flow through the pipes. Our hydrant flushing program is very important to our water system. It is an integral part of our ongoing effort to deliver the safest and highest quality water possible. How?

- It flushes sediments from mainline pipes (which enhances water quality)
- It verifies the proper operation of fire hydrants and valves
- It helps us find weaknesses in our water system
- It checks for closed valves and weak flows in the mainlines

What Should I Do When They Are Flushing Hydrants In My Area? If you see a crew flushing a hydrant on your street, avoid running tap water and using the washing machine or the dishwasher until the flushing is done. If you see hydrant flushing crews working in the area, please drive carefully and treat them like any other road construction crew.



What Should I Do After Flushing? If tap water is used during flushing, it could come out full of sediment that causes discoloration. If you encounter discolored water, shut the water off and wait several minutes. After waiting, check the clarity by running cold water for a few minutes, allowing new water to work its way into your pipes. If the water is clear, it's OK to use. If not, wait a few more minutes and check again. Discoloration only affects the appearance of the water; it does not affect water quality.

Prescription Drug Take-Back Event

On Saturday, April 27th from 10:00 am until 2:00 pm, the Sherwood Police Department will participate with Police Departments from across our nation in another Prescription Drug Take-Back event. The event will be held at the department located on 20495 SW Borchers Drive (next to Sherwood Ice Arena). The goal is to collect unwanted medications, including expired medications, unneeded over-the-counter medicines, drugs that didn't work for you or no longer used, medicine from deceased family members, and unknown tablets or capsules. Please leave all medicines in their original containers, if possible. In addition, do not bring thermometers, needles, or medical waste of any type for disposal.

Can't make the event on the 27th? Our prescription drug drop box is available in the lobby of the Police Department during normal business hours (Monday – Friday from 8:00 am until 5:00 pm). For more information, please call 503.625.5523 about the event or drop box service.

Got Drugs?

Turn in your unused or expired medication for safe disposal Saturday, April 27, 2013, 10 a.m. – 2 p.m.

Visit www.dea.gov for a collection site near you.



PLANNING NEWS

Portable Signs

As spring approaches, and residents plan their open houses, garage sales, yard sales, or any other event that requires the use of portable signs, we would like to remind the public of the regulations that apply to such signage.

Some of the more important things to remember are that signs are not allowed within the right-of-way including the planter strip between the street and the sidewalk except on Friday through Sunday. Temporary, portable, and banner signs are limited in size, and all banner signs require a permit. A brochure summarizing the regulations can be found at www.sherwoodoregon.gov/additional-resources, with more detailed information in Chapter 16.102 of the Municipal Code on-line. Any questions regarding sign regulations can be directed to the Planning Department at 503.925.2308. To file any complaints about illegal signs or to inquire about sign code enforcement, contact the City's Code Compliance Officer at 503.925.7106.

Local Trail Advisory Committee appointed for the Cedar Creek Trail Project

The Sherwood Parks and Recreation Board recently recommended nine members interested in serving on the committee to the City Council. As the project gets underway, these citizen-representatives will help inform the Parks and Recreation Board and Council about the alignment and potential neighborhood and design impacts under consideration for the Cedar Creek Trail. At the March 5th meeting, the City Council appointed representatives from the various neighborhoods along the Cedar Creek corridor to serve on the Local Trail Advisory Committee. The City received a federal grant for design and construction of the Cedar Creek Trail, a 2.6 mile multimodal-paved trail that will extend from Roy Rogers Road south to Stella Olsen Park, through Old Town and along SW Oregon Street. For more information about this exciting project, please go to the website: www.cedarcreektrail.org.

How to reach the Police Department

We have received some questions from citizens about the difference between emergency and non-emergency police phone numbers. What is the best number to call? We want everybody to know the best way to reach police when needed.

- For any **emergency** or crime in progress, DIAL 9-1-1
- For any **non-emergency** police need, please dial the non-emergency dispatch line at 503.629.0111
- For police records and **business questions**, please call the Police Department during regular business hours at 503.625.5523

Interested in Serving on a City Board?

The City of Sherwood is accepting applications for the Parks & Recreation Board, the Sherwood Cultural Arts Commission, and SURPAC. The Parks & Recreation Board meets at 7:00 pm the first Monday of each month, the Sherwood Cultural Arts Commission meets at 6:30 pm the first Thursday of each month, and SURPAC meets the second Thursday of every other month. Applications for City boards and commissions can be obtained on the City website at or by contacting the City Recorder's office at 503.625.4246.

COMMUNITY CALENDAR

April/May 2013

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------|---|--|---|---|---|---|
| April 14 | 15 National Library Week | 16 | 17 | 18 Sherwood Main Street General Meeting 4:00 pm Rebekah Lodge | 19 Arbor Day Celebration Swale at Richen Park Circle 2:00 pm | 20 Family Board Game Afternoon at the Library 3:00 - 4:30 pm |
| 21 | 22 Budget Committee 6:00 pm City Hall | 23 Planning Commission 7:00 pm City Hall | 24 | 25 | 26 | 27 Rx Take Back Event 10:00 am - 2:00 pm Police Dept. |
| 28 | 29 Budget Committee 6:00 pm City Hall | 30 | May 1 | 2 Cultural Arts Commission 6:30 pm City Hall | 3 | 4 Saturday Market 9:00 am Cannery Square |
| 5 | 6 Budget Committee 6:00 pm City Hall | 7 City Council 7:00 pm City Hall | 8 Sherwood School Board 7:00 pm Sherwood HS | 9 SURPAC 6:30 pm City Hall | 10 2nd Friday in Old Town 5:00 - 8:00 pm | 11 Saturday Market 9:00 am Cannery Square Cash Mob Sherwood |
| 12 | 13 National Police Week | 14 Monthly Chamber Brkfst 7:15 am Police Station Planning Commission 7:00 pm City Hall | 15 | 16 | 17 | 18 Saturday Market 9:00 am Cannery Square |

Dates, time, and location of events subject to change. Please check online at www.sherwoodoregon.gov for most recent events and details.