March 10, 2015 Special Election

Dear Candidate,

The City of Sherwood will be participating in the March 10, 2015 Special Election to consider candidates on the ballot to fill a partial City Councilor term. The partial term is due to a resignation and will expire in January 2017.

Thank you for your interest in serving as a public official.

You should find the following items or resource information enclosed in this packet:

- A Declaration of Candidacy Form *(submit to City Elections Official/City Recorder)*
- State of Oregon Candidate Filing for Major Political Party or Nonpartisan (SEL 101) *(submit to City Elections Official/City Recorder).*
- City Charter (current Charter, amendments effective Jan 2015)
- City Council Rules
- Link to Washington County Elections Calendar
- Link to City Sign Code Contact the City Planning Department 503.925.2308 for regulations regarding signs
- Link to Oregon Government Ethics Commission "Guide for Public Officials"

Please visit the Secretary of State, Elections Division website for current Candidate's Manual, Campaign Finance Manual and other election information.

PLEASE RETAIN COPIES OF ALL YOUR DOCUMENTS.

1. Please be sure to meet the deadlines as indicated. The following deadline applies to all City of Sherwood candidates.

- **Filing Forms:** The Declaration of Candidacy Form and SEL 101 Form must be submitted to the City Recorder/City Elections Official by the following deadline: Monday, January 5, 2015 by 5:00 pm.

- **Voter Pamphlet:** Submit the Candidate Statement for the Voter's Pamphlet to Washington County Elections Office. Reference Washington County Elections Calendar for deadline. The City Recorder cannot process this for you.

2. **Campaign Financials:** Please refer to the Oregon Secretary of State Elections Division for reporting requirements and forms.

3. **Filing Fee:** Candidates may pay the $10 filing fee or file by Petition (*See Sherwood Municipal Code*). Filing Fee is paid to the City of Sherwood.

   If filing by petition, petitions must be certified by the City Recorder/City Elections Official **prior** to circulation. Contact the Oregon Secretary of State Elections division for current petition forms.

4. The resources listed below are available to assist with your campaign:

Thank you for your willingness to serve the Sherwood Community,

Sylvia Murphy, City Recorder
City Elections Official
503-625-4246
murphys@sherwoodoregon.gov

Washington County, Elections Office
3700 SW Murray Blvd. Suite 101, MS 3
Beaverton, OR 97005
Office Hours: Monday - Friday, 8:30 am - 5:00 pm
Phone: 503-846-5800
Fax: 503-846-5810
http://www.co.washington.or.us/cgi/electhom/main.pl

State of Oregon Elections Division
255 Capital St., NE Suite 501
Salem, Or 97310
Phone: 503-986-1518
http://www.sos.state.or.us/elections/

Oregon Government Ethics Commission
3218 Pringle Rd. SE, Suite 220
Salem, OR 97302-1544
http://www.gspc.state.or.us/